



University of Washington Office of the President, Box 351230

December 15, 2003

Dean Yash Gupta
Business School
Box 353200

Dear Yash:

Based upon the recommendation of its Subcommittee on Admissions and Programs, the Faculty Council on Academic Standards has recommended approval of the revised admission and major requirements for the Bachelor of Arts degree in Business Administration degree. A copy of the change is attached.

I am writing to inform you that the Business School is authorized to begin the revised degree requirements winter quarter 2004, and the admissions requirements for autumn 2004 applicants.

The revised requirements should be incorporated in printed statements and in individual department websites as soon as possible. The *General Catalog* website will be updated accordingly by the Registrar's Office.

Sincerely yours,

Lee L. Huntsman
President

Enclosure

cc: Professor Roland E. Dukes (with enclosure)
Professor V. Vance Roley (with enclosure)
Mr. W. W. Washburn (with enclosure)
Mr. Robert Corbett (with enclosure)

BUS - 100034



Creating or Changing Undergraduate Academic Degree Programs

After college/school review, send signed original and 7 copies to: FCAS, Box 351271

BUSSCH-100603

College or School Business School		Department/Unit Business School	Date 10/6/2003
Check Appropriate Box <input type="checkbox"/> New Admission Requirements <input checked="" type="checkbox"/> Revised Major Requirements <input type="checkbox"/> New Option <input checked="" type="checkbox"/> Revised Admission Requirements <input type="checkbox"/> New Minor <input type="checkbox"/> New Major/Degree			
Explanation of proposed changes or new programs. Attach additional page if necessary: We would like to put a maximum limit on how many internship credits a business student can use toward the 180 credits needed for graduation. This does not mean that we are limiting how many internships a student can/should have, or even how many credits they receive for these internships, but only how many can help them meet graduation requirements. Also, GEN ST 350 cannot be used toward their 90 non-business requirements and the ACCTG 495, IS 495, I BUS 495, MKTG 495, FIN 495, OPMGT 495 and MGMT 495 cannot be used toward the required 72 business credits. Further, based on changes in deadlines for admission to the University of Washington, the Business School wants to change our deadline as well. We have maintained two deadlines (April 1 and April 15) to accommodate transfer applicants. Now that the UW deadline is February 15, we can safely have one common deadline for on- and off-campus applicants.			
Desired Implementation date (no earlier than one full quarter after anticipated date of approval): Winter 2004			
Existing Catalog Statement		Proposed Catalog Statement (<u>underline</u> for additions, strike through for deletions)	
<p>The Business School admits only for autumn quarter, offering application for early admission to those attending the UW and prepared to declare a business major during their freshman year, and application for upper-division admission to all other students. Admitted students may elect to take classes the summer quarter prior to autumn-quarter admission.</p> <p>Academic advisers are available to help with selecting classes, understanding UW and Business School policies and procedures, long-range planning, applying for graduation, making referrals to other campus resources and programs, and providing any needed general assistance.</p> <p>Honors Program</p> <p>The honors curriculum is designed to recognize and encourage high scholastic achievement in the Business School. Honors students benefit from a sense of community generated by honors seminars, as well as from the academic challenge associated with more rigorous study. The program requirements are flexible, challenging students to explore business topics in greater depth. Students entering the Honors program become candidates for the degree "With College Honors" or "With Distinction."</p>		<p>The Business School admits only for autumn quarter, offering application for early admission to those attending the UW and prepared to declare a business major during their freshman year, and application for upper-division admission to all other students. Admitted students may elect to take classes the summer quarter prior to autumn-quarter admission.</p> <p>Academic advisers are available to help with selecting classes, understanding UW and Business School policies and procedures, long-range planning, applying for graduation, making referrals to other campus resources and programs, and providing any needed general assistance.</p> <p>Honors Program</p> <p>The honors curriculum is designed to recognize and encourage high scholastic achievement in the Business School. Honors students benefit from a sense of community generated by honors seminars, as well as from the academic challenge associated with more rigorous study. The program requirements are flexible, challenging students to explore business topics in greater depth. Students entering the Honors program become candidates for the degree "With College Honors" or "With Distinction."</p>	
Chair	Date	Dean	Date
		V. Vann Roltz	11/4/03
College Committee	Date	Faculty Council on Academic Standards	Date
	10/27/03	(Signature)	11/17/03

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<p>Undergraduate Business Educational Opportunity Program</p> <p>Director, Jai-Anna Elliott</p> <p>Recruitment, admissions counseling, advising, and support services are available for minority students underrepresented at the University, and students from educationally and economically disadvantaged backgrounds. Special scholarships are also available for underrepresented minority students. Academic advisers have information on the Business Educational Opportunity Program.</p> <p>Bachelor of Arts in Business Administration</p> <p>Application Requirements</p> <p>Applicants are considered in three admission groups, the Freshman Admission Program (FRAP), the Early Admission Group (EAG), and the Upper-Division Admission Group (UAG), described below. The following requirements apply to the Early Admission Group, and the Upper-Division Admission Group:</p> <ol style="list-style-type: none"> 1. A minimum cumulative GPA of 2.50 for all college course work. 2. A minimum cumulative GPA of 2.50 for all required business administration courses. 3. A student who has previously attended the UW also must have GPAs of at least 2.50, both UW cumulative and in UW business administration courses. 4. Since eligible applicants exceed the space available, acceptance is competitive. Admission will be based on evaluation of five factors: (a) for Early Admission Group, pre-college test scores from SAT or ACT; (b) overall scholastic record; (c) grades in pre-business courses, described below; (d) written communication skills; and (e) evidence of leadership skills, community activities, and the promise of achievement in a business or professional career. Consideration is also given to such factors as economic and educational disadvantage, significantly higher recent grades, rigor of courses taken, and exceptional extracurricular activities or work experience. <p>Admission for FRAP, EAG, and UAG is offered once a year, for autumn quarter only. A Business School application, together with all supporting materials, must be on file by April 1 (April 15 for transfer students). Records of all course work completed by the deadline must be submitted at the time of application, regardless of admission group</p>	<p>Undergraduate Business Educational Opportunity Program</p> <p>Director, Jai-Anna Elliott</p> <p>Recruitment, admissions counseling, advising, and support services are available for minority students underrepresented at the University, and students from educationally and economically disadvantaged backgrounds. Special scholarships are also available for underrepresented minority students. Academic advisers have information on the Business Educational Opportunity Program.</p> <p>Bachelor of Arts in Business Administration</p> <p>Application Requirements</p> <p>Applicants are considered in three admission groups, the Freshman Admission Program (FRAP), the Early Admission Group (EAG), and the Upper-Division Admission Group (UAG), described below. The following requirements apply to the Early Admission Group, and the Upper-Division Admission Group:</p> <ol style="list-style-type: none"> 1. A minimum cumulative GPA of 2.50 for all college course work. 2. A minimum cumulative GPA of 2.50 for all required business administration courses. 3. A student who has previously attended the UW also must have GPAs of at least 2.50, both UW cumulative and in UW business administration courses. 4. Since eligible applicants exceed the space available, acceptance is competitive. Admission will be based on evaluation of five factors: (a) for Early Admission Group, pre-college test scores from SAT or ACT; (b) overall scholastic record; (c) grades in pre-business courses, described below; (d) written communication skills; and (e) evidence of leadership skills, community activities, and the promise of achievement in a business or professional career. Consideration is also given to such factors as economic and educational disadvantage, significantly higher recent grades, rigor of courses taken, and exceptional extracurricular activities or work experience. <p>Admission for FRAP, EAG, and UAG is offered once a year, for autumn quarter only. A Business School application, together with all supporting materials, must be on file by April 1 (April 15 for transfer students) <u>April 5</u>. Records of all course work completed by the deadline must be submitted at the time of application, regardless of admission group</p>

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<p>General Education Requirements: The following must be selected from the University Areas of Knowledge courses: 20 credits in Visual, Literary, & Performing Arts; 20 credits in Individuals & Societies, including 10 credits in microeconomics and macroeconomics (ECON 200 and 201); 20 credits in the Natural World, including 5 credits in calculus (MATH 112, 124, 134, or 145); most students need precalculus before taking college calculus (some precalculus courses qualify for the Natural World requirement); 5 credits in English composition.</p> <p>Students from community colleges in Washington should check the Transfer Guide or consult with their community college adviser for equivalent courses. Students from other four-year schools should see an adviser at their school. Students entering the Business School under the terms of the Associate Degree Agreement may apply courses selected from the community college's breadth list toward the general education requirements.</p> <p>Business School Requirements: ACCTG 215, 225; QMETH 201; MGMT 200; B ECON 300; MKTG 301; I S 300; I BUS 300; OPMGT 301; FIN 350; MGMT 300; MGMT 320; MGMT 430 or B POL 471; and 300- or 400-level business administration electives (or area of concentration) to bring total number of business administration credits to 72; two writing-intensive courses, one from B CMU 301 or 302, B CMU 410, ENGL 281, ENGL 381; one from English composition, or from the remaining three courses listed immediately above, or from any W course. No more than 6 lower-division business elective credits; a minimum of 90 non-business-administration credits, which may include up to 14 credits economics and up to 9 credits of statistics; a cumulative GPA of at least 2.50 in all business administration credits earned at the UW; and a cumulative GPA of 2.50 for all UW credits. Students must complete six of the nine upper-division core courses, including MGMT 430 or B POL 471, and 40 of the 53 required upper-division business credits at the UW. Students who have taken more than three of the nine upper-division core business courses at another school should consult an academic adviser in the Business School Undergraduate Program Office prior to applying.</p>	<p>General Education Requirements: The following must be selected from the University Areas of Knowledge courses: 20 credits in Visual, Literary, & Performing Arts; 20 credits in Individuals & Societies, including 10 credits in microeconomics and macroeconomics (ECON 200 and 201); 20 credits in the Natural World, including 5 credits in calculus (MATH 112, 124, 134, or 145); most students need precalculus before taking college calculus (some precalculus courses qualify for the Natural World requirement); 5 credits in English composition.</p> <p>Students from community colleges in Washington should check the Transfer Guide or consult with their community college adviser for equivalent courses. Students from other four-year schools should see an adviser at their school. Students entering the Business School under the terms of the Associate Degree Agreement may apply courses selected from the community college's breadth list toward the general education requirements.</p> <p>Business School Requirements: ACCTG 215, 225; QMETH 201; MGMT 200; B ECON 300; MKTG 301; I S 300; I BUS 300; OPMGT 301; FIN 350; MGMT 300; MGMT 320; MGMT 430 or B POL 471; and 300- or 400-level business administration electives (or area of concentration) to bring total number of business administration credits to 72; two writing-intensive courses, one from B CMU 301 or 302, B CMU 410, ENGL 281, ENGL 381; one from English composition, or from the remaining three courses listed immediately above, or from any W course. No more than 6 lower-division business elective credits; a minimum of 90 non-business-administration credits, which may include up to 14 credits economics and up to 9 credits of statistics but not GEN ST 350; a cumulative GPA of at least 2.50 in all business administration credits earned at the UW; and a cumulative GPA of 2.50 for all UW credits. <u>No more than 8 credits of business independent research coursework may be applied to the degree and no more than 4 credits of business independent research coursework may be applied to upper-division business electives. No more than 8 credits of internship coursework is applicable to the degree. Business internship credit may not apply to the upper-division business elective requirement.</u> Students must complete six of the nine upper-division core courses, including MGMT 430 or B POL 471, and 40 of the 53 required upper-division business credits at the UW. Students who have taken more than three of the nine upper-division core business courses at another school should consult an academic adviser in the Business School Undergraduate Program Office prior to applying.</p>

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