



University of Washington Office of the President, AH-30

July 28, 1993

Dean Robert S. Leventhal
School of Business Administration
DJ-10

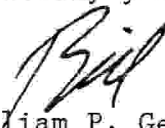
Dear Bob:

Based upon the recommendation of its Subcommittee on Admissions and Programs, the Faculty Council on Academic Standards has recommended approval of the change in undergraduate admission requirements for the School of Business Administration. A copy of the change is attached.

I am writing to inform you that the School of Business Administration is authorized to specify these requirements beginning autumn quarter 1994. Transfer students from Washington community colleges entering the University autumn 1994 must be permitted to use the former admission course prerequisites, and students who would have been eligible to apply for winter 1995 will be considered for autumn 1994 with fewer credits.

Announcements of the new requirements should be incorporated in printed statements and made available in the Office of Admissions and the appropriate advising offices as soon as possible.

Sincerely yours,


William P. Gerberding
President

Enclosures

cc: Associate Professor Keith R. Benson
Dean Frederick L. Campbell
Associate Dean Philip Kienast
Mr. Richard L. Simkins
Mr. W. W. Washburn

BUS - 033193



UNIVERSITY OF WASHINGTON

NEW OR REVISED UNDERGRADUATE ADMISSION OR PROGRAM REQUIREMENTS

After college/school review, send signed original and 7 copies to: Faculty Council on Academic Standards, AD-20

College/School School of Business Administration	Department Undergraduate Program	Date 4-28-93
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Check Appropriate Box

- ☐ New Admission Requirements ☒ Revised Admission Requirements
☐ New Program ☐ Revised Requirement Within Existing Program ☐ New Option Within Existing Program

Explanation of proposed changes (or new program). Attach additional page if necessary:

See attached

Desired implementation date (not earlier than one full quarter after anticipated date of approval): Autumn 1994

Instructions: Provide a point-by-point comparison of existing and proposed statements, using "no change" in the proposed column where appropriate. A more complete explanation may be attached if necessary, but the "Proposed" column must always be completed.

Existing Catalog Statement
(Omit this section when proposing new programs)

The School of Business Administration, with admission at the junior level, offers a two-year program leading to the degree of Bachelor of Arts in Business Administration. The curriculum, building upon a basic foundation in the arts and sciences, provides an exposure to a wide range of functional business areas and the opportunity for study in selected areas in some depth. About forty percent of the 1,450 students in business administration study accounting, which is the only formal undergraduate concentration. Other students may choose to follow informal concentrations (e.g., finance, marketing, human resources management, and operations management) based upon suggested guidelines offered by departments. The Undergraduate Program Office has handouts describing each concentration, the faculty members who specialize in the area, and potential career applications.

Bachelor of Arts in Business Administration Degree

Specific School Admission Requirements: A minimum of 90 credits to include the following (or equivalents): 20 credits in natural sciences, including 5 credits in calculus (MATH 112 or 124); most students need precalculus before taking college calculus (most precalculus courses qualify for natural science distribution); 20 credits in social sciences, including 10 credits in microeconomics and macroeconomics (ECON 200 and 201); 10 credits in humanities; 10 additional credits in humanities or 10 credits from part B of the social science list; the required completed linked sets, which are usually the precalculus and calculus courses and the macro- and microeconomics courses (if precalculus is not taken, another linked set must be completed by graduation); 5 credits in English composition;

ACCTG 210, 220, 230; QMETH 201; OE 200; electives to complete 90 credits. Students may not count credit for more than one introductory statistics course. These general education courses must be selected from the College of Arts and Sciences distribution list. Students from community colleges in Washington should check the *Transfer Guide* for equivalent courses. (Students from other four-year schools should see an adviser at their school.)

Proposed Catalog Statement

The School of Business Administration admits only for Autumn Quarter, offering application for early admission to those attending the University of Washington and prepared to declare a Business major during their freshman year, and application for upper division admission to all other students. Applicants for upper-division admission may apply only once. Admitted students may elect to take classes the Summer Quarter prior to Autumn Quarter admission.

Early Admission Group (EAG): Open to students who began their studies at the University of Washington as freshmen, have been enrolled no more than three quarters and have completed 30 graded credits at the university to include the following (or equivalents): Microeconomics (Econ 200); calculus (Math 112 or Math 124)—most students need precalculus before taking college calculus; an approved English Composition course, and pre-college test scores (ACT or SAT). Students must be currently enrolled University of Washington students who have completed Autumn and Winter quarters in residence.

Upper-Division Admission Group (UAG): Students must present a minimum of 60 academic credits at the time of application including the following graded credits: Microeconomics (Econ 200); calculus (Math 112 or Math 124)—most students need precalculus before taking college calculus; an approved English Composition course; Accounting 210; Introduction to Law (OE 200). In addition, the following courses must be completed prior to the quarter of admission, Autumn Quarter: Macroeconomics (Econ 201); Accounting 220, 230; Statistics (QMeth 201). Student admitted to the University of Washington as freshmen are expected to take the Accounting, Organization and Environment, and Quantitative Methods courses in residence.

Chair <i>[Signature]</i>	Date 4/29/93	Dean <i>[Signature]</i>	Date 4/29/93
College Committee <i>[Signature]</i>	Date 4/28/93	Faculty Council on Academic Standards <i>[Signature]</i>	Date 10 21 93



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Check Appropriate Box <input type="checkbox"/> New Admission Requirements <input checked="" type="checkbox"/> Revised Admission Requirements <input type="checkbox"/> New Program <input type="checkbox"/> Revised Requirement Within Existing Program <input type="checkbox"/> New Option Within Existing Program		
Explanation of proposed changes (or new program). Attach additional page if necessary: <div style="font-size: 1.2em; margin-top: 20px;">See attached</div>		
Desired implementation date (not earlier than one full quarter after anticipated date of approval): <u>Autumn 1994</u>		
Instructions: Provide a point-by-point comparison of existing and proposed statements, using "no change" in the proposed column where appropriate. A more complete explanation may be attached if necessary, but the "Proposed" column must always be completed.		
Existing Catalog Statement <small>(Omit this section when proposing new programs)</small> <p>Qualified applicants who meet the University and School of Business Administration requirements at the time they transfer are eligible to be placed directly in the school; those with at least 45 credits and a minimum 2.85 GPA who meet the University entrance requirements, but not the business administration requirements, are eligible to be placed in the College of Arts and Sciences as pre-business majors.</p> <p>For admission to the School of Business Administration, a School of Business application, together with all supporting materials, must be on file by the following quarterly deadlines: for summer or autumn quarters, April 10; winter quarter, October 10; spring quarter, January 10. Records of all course work completed by these deadlines must be submitted at the time of application. Since eligible applicants exceed the space available, acceptance is competitive. Admission will be based on evaluation of four factors: (1) overall scholastic record; (2) grades in pre-business courses (accounting, statistics, and law) and required economics courses plus any upper-division business courses or approved substitutes the candidate may have completed; (3) written communications skills; and (4) evidence of leadership skills, community activities, and the promise of achievement in a business or professional career. In addition, the School of Business is committed to the University's affirmative action policy. Consideration will therefore be given in the admissions process to creating ethnic diversity. No student will be admitted with a cumulative GPA less than 2.50 for all college credits or less than 2.50 for all required business administration courses. A student who has previously attended this university also must have GPAs of at least 2.50, both UW cumulative and in UW business administration courses (including approved substitutes and required economics courses). The GPA for admission will usually be higher.</p> <p><i>Specific Upper-Division School Requirements:</i> B ECN 300, 301; MKTG 301; I S 300; I BUS 300; OPMGT 301; FIN 350; HRMOB 400; OE 302, 440; B POL 470 or 471 or 480; and a minimum of 14 credits of 300- or 400-level business administration electives (or area of concentration); minimum of 4 credits in an approved writing course, or two "W" courses.</p>	Proposed Catalog Statement <div style="font-size: 1.5em; text-align: center; margin-top: 20px;">No Change</div> <p>For admission to the School of Business Administration, a School of Business application, together with all supporting materials, must be on file by April 10. Records of all course work completed by the deadline must be submitted at the time of application. Since eligible applicants exceed the space available, acceptance is competitive. Admission will be based on evaluation of five factors: (1) pre-college test scores (for Early Admission Group); (2) overall scholastic record; (3) grades in pre-business courses (accounting, statistics, and law) and required economics courses or approved substitutes the candidate may have completed; (4) written communications skills; and (5) evidence of leadership skills, community activities, and the promise of achievement in a business or professional career. In addition, the School of Business is committed to the University's affirmative action policy. Consideration will therefore be given in the admissions process to creating ethnic diversity. No student will be admitted with a cumulative GPA less than 2.50 for all college credits or less than 2.50 for all required business administration courses. A student who has previously attended this university also must have GPAs of at least 2.50, both UW cumulative and in UW business administration courses (including approved substitutes and required economics courses). The GPA for admission will usually be higher.</p> <div style="margin-top: 20px;"> <p style="font-size: 1.2em;">See "Specific School Graduation Requirements"</p> </div>	
Chair 	Date 4/29/93	Dean
College Committee 	Date 4/28/93	Faculty Council on Academic Standards
		Date 10/1/93



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Existing Catalog Statement (Omit this section when proposing new programs)	Proposed Catalog Statement
<p>Accounting Concentration: The notation "Accounting" will be included on the permanent record, or transcript, of a student who graduates with a degree of Bachelor of Arts in Business Administration and who completes with a cumulative GPA of at least 2.00 the following courses: ACCTG 301, 302, 303, 311, 330, 411, 421, and 6 elective credits in 400-level accounting courses, except 401 and 499. Students who have completed ACCTG 505 may not apply to the accounting concentration. Students who have completed ACCTG 303 may not receive credit for ACCTG 375.</p> <p>Specific School Graduation Requirements: No more than 7 lower-division business elective credits; a minimum of 72 non-business administration credits, including those listed under Specific School Admission Requirements, and 72 business administration credits, including those listed under the preceding requirements sections; a cumulative GPA of at least 2.50 in all business administration credits earned at the University; and a cumulative GPA of 2.50 for all University credits. Students must complete six of the eleven upper-division core courses, including Business Policy, and 35 of the 54 required upper-division business credits at the University of Washington. Students who have taken more than five of the eleven upper-division core business courses at another school will not usually be admitted to the School of Business Administration.</p>	<p>No change</p> <p>Specific School Graduation Requirements: General Education Requirements: The following must be selected from the College of Arts and Sciences distribution list. Students from community colleges in Washington should check the <i>Transfer Guide</i> or consult with their community college adviser for equivalent courses. (Students from other four-year schools should see an adviser at their school). 10 credits in humanities; 10 additional credits in humanities or 10 credits from part B of the social science list; 20 credits in social sciences, including 10 credits in microeconomics and macroeconomics (ECON 200 and 201); 20 credits in natural sciences, including 5 credits in calculus (Math 112 or 124); most students need pre-calculus before taking college calculus (most precalculus courses qualify for natural science distribution); the required completed linked sets, which are usually the precalculus and calculus courses and the macro- and microeconomics courses (if precalculus is not taken, another linked set must be completed; 5 credits in English composition. Specific Business Requirements: ACCTG 210, 220, 230; QMETH 201; OE 200; BECN 300, 301; MKTG 301; IS 300; IBUS 300; OPMGT 301; FIN 350; HRMOB 400; OE 302, 440; BPOL 470 or 471 or 480; and a minimum of 14 credits of 300- or 400-level business administration electives (or area of concentration); minimum of 4 credits in an approved writing course, or two "W" courses.</p>

Chair <i>V. L. Kint</i>	Date 4/29/93	Dean <i>W. J. Green</i>	Date 4/29/93
College Committee <i>Martyn J. Gert</i>	Date 4/28/93	Faculty Council on Academic Standards <i>Wendy N. Ben</i>	Date 10/21/93



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Existing Catalog Statement (Omit this section when proposing new programs)	Proposed Catalog Statement
	No more than 7 lower-division business elective credits; a minimum of 72 non-business administration credits, and 72 business administration credits, including those listed under the preceding requirements sections; a cumulative GPA of at least 2.50 in all business administration credits earned at the University; and a cumulative GPA of 2.50 for all University credits. Students must complete six of the eleven upper-division core courses, including Business Policy, and 35 of the 54 required upper-division business credits at the University of Washington. Students who have taken more than five of the eleven upper-division core business courses at another school will not usually be admitted to the School of Business Administration.

Chair <i>W. L. Kinn</i>	Date 4/29/93	Dean <i>J. R. Kinn</i>	Date 4/29/93
College Committee <i>Stanley J. List</i>	Date 4/28/93	Faculty Council on Academic Standards <i>Kevin O'Brien</i>	Date 10 21 93

University of Washington

Faculty Council on Academic Standards

May 13, 1993

Philip Kienast, Associate Dean
Undergraduate Program, Business Administration
DJ-10

Dear Dean Kienast:

Based on the recommendation of its Subcommittee on Admissions and Programs, the Faculty Council on Academic standards has recommended approval of the Department of Business Administration's undergraduate program.

The recommendation has been forwarded to W.W. Washburn, Director of Admissions and Records, who will direct it to the President's Office for approval.

Sincerely,



Keith R. Benson, Chair
Faculty Council on Academic Standards

cc: W.W. Washburn

EXPLANATION OF PROPOSED CHANGES

The main goal of this change is to increase the "esprit de corps" among undergraduate students so as to facilitate their ability and motivation to be more active agents in their own education while here, and ambassadors of good will for the School of Business upon their departure. Two structural changes suggest themselves to this end:

1. Early admission for those students prepared to declare a Business major during their freshman year; and
2. One admission per year, Autumn Quarter only, to facilitate cohort groups in core classes.

Students will be admitted to the School of Business Administration as two separate groups, the Early Admission Group and the Upper-Division Admission Group, with comparisons made between the groups to allow for admission of the most qualified applicants. Applicants will be considered once a year only with decisions being made in the spring for Autumn Quarter admission.