



UNIVERSITY of WASHINGTON

Michael K. Young
President

May 7, 2014

Dean Edwina Uehara
School of Social Work
Box 354900

Dear Edwina:

Based on the recommendation of its Subcommittee on Admissions and Programs, the Faculty Council on Academic Standards has recommended approval of honors requirements for the Bachelor of Arts degree in Social Welfare. A copy of the change is attached.

I am writing to inform you that the School of Social Work is authorized to specify these requirements beginning autumn quarter 2014.

The new requirements should be incorporated in printed statements and in individual department websites as soon as possible. The *General Catalog* website will be updated accordingly by the Registrar's Office.

Sincerely yours,

A handwritten signature in black ink that reads "Michael K. Young".

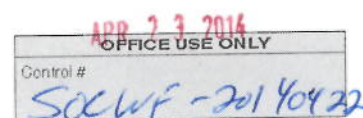
Michael K. Young
President

Enclosure

cc: Ms. Lin Murdock (with enclosure)
Mr. Robert Corbett (with enclosure)
Ms. Virjean Edwards (with enclosure)



UNIVERSITY OF WASHINGTON

CREATING AND CHANGING UNDERGRADUATE
ACADEMIC PROGRAMS

After college/school/campus review, send a signed original and 1 copy to the Curriculum Office/FCAS, Box 355850.
For information about when and how to use this form: <http://depts.washington.edu/uwcr/1503instructions.pdf>

Department/Unit

College/Campus

Social Work/Seattle

Social Work

Date 4/22/14

New Programs

- ☐ Leading to a Bachelor of _____ in _____ degree.
☐ Leading to a Bachelor of _____ degree with a major in _____.
☐ Leading to a _____ Option within the existing major in _____.
☐ Leading to a minor in _____

Changes to Existing Programs

- ☐ New Admission Requirements for the Major in _____ within the Bachelor of _____.
☐ Revised Admission Requirements for the Major in _____ within the Bachelor of _____.
☐ Revised Program Requirements for the Major in _____ within the Bachelor of _____.
☐ Revised Requirements for the Option in _____ within the major in _____.
☐ Revised Requirements for the Minor in _____.

Other Changes

- ☐ Change name of program from _____ to _____.
☐ Change delivery method or location of program.
☐ New or Revised Continuation Policy for _____.
☒ New Honors Requirements for Bachelor of Arts in Social Welfare.
☐ Eliminate program in _____.

Proposed Effective Date: Quarter: ☒ Autumn ☐ Winter ☐ Spring ☐ Summer Year: 20 14__

Contact Person: Lin Murdock

Phone: 6-5830

Email: linm@uw.edu

Box: 354900

EXPLANATION OF AND RATIONALE FOR PROPOSED CHANGE

For new program, please include any relevant supporting documentation such as student learning outcomes, projected enrollments, letters of support and departmental handouts. (Use additional pages if necessary).

The idea of a departmental honors program has been discussed a number of times over the last few years. After consulting with and getting feedback from the faculty, staff and students of the School of Social Work, we've decided to pursue an Honors Program at this time in order to provide a limited number of students (approximately 10-12 students a year at most) this option. We've striven to design a program that will provide the students with a challenging and engaging education coupled with the support system necessary for the students to be successful.

Please see attached document for more specifics on the requirements.

OTHER DEPARTMENTS AFFECTED

List all departments/units/ or co-accredited programs affected by your new program or changes to your existing program and acquire the signature of the chair/director of each department/unit listed. Attach additional page(s) if necessary. *See online instructions.

Department/Unit:

Honors

Chair/Program Director:

Date:

Department/Unit:

Chair/Program Director

Date:

CATALOG COPY

Catalog Copy as currently written. Include only sections/paragraphs that would be changed if your request is approved. Please cross out or otherwise highlight any deletions.

None currently.

PROPOSED CATALOG COPY

Reflecting requested changes (Include exact wording as you wish it to be shown in the printed catalog. Please underline or otherwise highlight any additions. If needed, attach a separate, expanded version of the changes that might appear in department publications).
Please note: all copy will be edited to reflect uniform style in the General Catalog.

Honors Options Available: With College Honors (Completion of Honors Core Curriculum and Departmental Honors). With Honors (Completion of Departmental Honors requirements in the major). See adviser for requirements.

APPROVALS

Chair/Program Director:

Date:

04/22/14

College/School/Campus Curriculum Committee:

Date:

4/22/14

Dean/Vice Chancellor:

Date:

4/22/14

Faculty Council on Academic Standards/ General Faculty Organization/Faculty Assembly Chair:

Date:

5/2/14

POST TRI-CAMPUS APPROVAL (when needed)

Faculty Council on Academic Standards/ General Faculty Organization/Faculty Assembly Chair:

Date:

Lin Murdock

From: James Clauss <jjc@u.washington.edu>
Sent: Tuesday, April 22, 2014 3:29 PM
To: Jennifer A. Payne
Cc: Lin Murdock
Subject: Honors in Social Welfare

Hi Jennifer,

I am out of the office and can't sign the 1503 form that will go to SCAP on Friday. We have reviewed the program that SW will propose and endorse it enthusiastically. I will be happy to sign the form when I return to campus next week. But I would not want my absence to stand in the way of moving this forward.

Thanks as ever,

Jim

School of Social Work
BASW Departmental Honors Program

Eligibility – To apply, students must:

- Have completed two quarters (Aut and Win) of their first year in the BASW Program
- Have a minimum of a 3.8 average gpa in their social welfare courses (Soc Wf) and an overall cumulative UW gpa of 3.3.
- Submission of a complete application by the deadline.

Information Session

An Honors Program Information Session would be held toward the beginning of spring quarter, describing the application and timeline, the full requirements of participation in the Honors Program, and how the latter is different from the standard capstone project. Examples of “ad hoc” honors projects could be presented during the information session.

Application Process (applications due May 20th)

An Honors Program Application would be required and would include:

- why the applicant wants to engage in Honors;
- the research or inquiry area of interest/question;
- potential faculty mentor(s);
- faculty references (1-2).

Not all students meeting application eligibility requirements will be accepted. Admission is competitive. Criteria will include:

- Thoughtfulness and thoroughness of application
- Feasibility of project
- Likelihood of faculty support and mentorship
- Student academic maturity and ability to self-manage

Applicant Screening (done late spring quarter, completed by May 30th)

An accepted applicant would receive written, informative feedback about the strengths and limitations of the application and would be encouraged to continue the research process during the summer into the fall, such as securing a faculty mentor with whom the student defines a specific research project and bolstering the stated area of interest by conducting a literature review.

Non-accepted applicants would meet with someone on the screening committee who would give feedback on the strengths and weakness of the application, especially the reasons for non-acceptance at this time. The student would be reassured that the non-acceptance would not affect his/her good standing in the BASW Program. If appropriate, the student would receive suggestions on how to strengthen or revise the application with the intent of re-applying for Honors by September 25th.

Re-application (due September 25th)

Students may re-apply to the program, taking into account feedback given, by the September 25th deadline, and still begin the program with the Autumn cohort.

BASW Honors Graduation Requirements

Course		# of credits
Soc Wf 390 (H)	Intro to Social Welfare Research (H)	5
Soc Wf 491 (H)	Honors Seminar (1 credit each of 3 qtrs)	3
Soc Wf 492 – 493 (H)	Honors Thesis I and II (includes presentation)	6
To be chosen	Additional Honors Course (or Ad Hoc)	3-5
		17-19 total
	3.8 cumulative gpa for all Soc Wf courses	
	3.3 cumulative gpa for all UW courses	

Coursework

Soc Wf 390 (H, 3 credits)

This course is already a required course for all Soc Wf majors. We would offer an honors section of this course that would meet concurrently with the non-honors section, but the honors section would have assignments with a more explicit focus on helping honors students to prepare their research proposals by the October 31st BASW Honors proposal deadline.

Soc Wf 491 (H, 3 credits)

This one credit seminar will be offered quarterly throughout the last year in the program and will generally meet every other week. In Autumn, the seminar will focus on guidance on proposal development, including a session on the human subjects review process. In winter and spring, the seminar will continue and focus on how the projects are going, problem-solving, peer and faculty feedback, and preparation of spring presentations.

Soc Wf 492-493 (H, 6 credits)

This six credit requirement (3 credits/quarter) is the Honors Thesis. It includes both a written paper and a presentation (oral or poster is allowed, but oral presentations will be strongly encouraged.) There will be specific standards developed for each type of research project and the paper will be reviewed by at least 2 faculty for feedback.

An additional honors course (H or ad hoc, 3-5 credits)

Chosen by the student. Students have the following options:

- Any 300 or 400 level Soc Wf course designated for honors credit OR ad hoc credit;
- Any Soc W 500 level graduate course (on a space available basis); or
- Any designated honors course/section offered at the UW; or
- A non-honors course from any department where the student has negotiated ad hoc honors credit, but it would typically be a course at the 300 level or above and/or provide the student the opportunity to engage with the content of the course at a deep level.

DARS programming:

- Soc Wf 390, 491, 492 and 493 would all count toward current BASW requirements (390 is already a specific degree requirement; 491, 492 and 493 would count as electives).
- Any Soc Wf (designated honors section/course OR ad hoc) at the 300 level or above or Soc W 500 level course taken as the additional honors course will be accepted as a BASW elective in addition to fulfilling the honors requirements.
- The additional honors course, if not meeting one of the criteria above, would not automatically count as a BASW elective, but the student could request it to be considered as such. The student would submit a petition requesting evaluation, and the criteria would be the course's relationship to the social welfare field or connection with the student's thesis project.
- The thesis presentation requirement will be embedded into the course requirements in 491, so will not be programmed as a standalone requirement in DARS.

Timeline

~ April 1 st	Encourage students to apply to McNair Scholars Program
Early Spring Quarter	Information Session
May 20 th	Applications due
May 30 th	Decisions made, feedback given to applicants
September 25 th	Reapplications due
Autumn Registration	Soc Wf 390H (5 cr) and Soc W 491 (1 cr)
~ October 20 th	Mary Gates Research and Leadership proposals due (encouraged, not required)
October 31 st	Honors Proposal due in Soc Wf 491
November 5 th	Approvals to proceed given for successful proposals
Winter Registration	Soc Wf 491 (1 cr) and Soc Wf 492 (3)
~ Jan 20 th	Mary Gates Research and Leadership proposals due (encouraged, not required)
Spring Registration	Soc Wf 491 (1 cr) and Soc Wf 493 (3)
Spring Quarter	Public presentation (Undergrad Research Symposium or other approved venue)

Other notes:

Soc Wf students who do not submit successful proposals by the October deadline will:

- Be given direct verbal and written feedback so they might bring the proposal up to the level needed to be successful; or
- May be counseled to continue on with the project, but for Soc Wf 490 credit rather than honors credit; or
- The student may choose to not proceed with the project.

In either of the last two situations, the student may be switched into the non-honors section of Soc Wf 390 and may choose to drop the Soc Wf 491 seminar for Autumn quarter.

Soc Wf students who choose to not complete BASW honors will in no way be penalized. The completed honors courses will be used as BASW required and elective classes, with the exception of the outside honors course, which may be petitioned to count as an elective if it was taken outside the School of Social Work. (see DARS programming section.)