



UNIVERSITY of WASHINGTON

Michael K. Young
President

June 9, 2014

Dean Robert C. Stacey
College of Arts and Sciences
Box 353765

Dear Bob:

Based on the recommendation of its Subcommittee on Admissions and Programs, the Faculty Council on Academic Standards has recommended approval of the suspension of admission for the Bachelor of Arts degree in English. A copy of the change is attached.

I am writing to inform you that the Evening Degree Program is authorized to suspend admissions from autumn quarter 2014 to spring quarter 2015.

The information should be incorporated in printed statements and in individual department websites as soon as possible. The *General Catalog* website will be updated accordingly by the Registrar's Office.

Sincerely yours,

A handwritten signature in black ink, appearing to read "Michael K. Young".

Michael K. Young
President

Enclosure

cc: Dr. Kevin Mihata (with enclosure)
Mr. Robert Corbett (with enclosure)
Ms. Virjean Edwards (with enclosure)



UNIVERSITY OF WASHINGTON

**CREATING AND CHANGING UNDERGRADUATE
ACADEMIC PROGRAMS**MAY 06 2014
OFFICE USE ONLY

Control #

ENGL-20140321

After college/school/campus review, send a signed original and 1 copy to the Curriculum Office/FCAS, Box 355850.

For information about when and how to use this form: <http://depts.washington.edu/uwcr/1503instructions.pdf>**College/Campus** Arts and Sciences (Seattle)**Department/Unit** Evening Degree Program**Date** 3/21/14**New Programs**

- ☐ Leading to a Bachelor of ____ in ____ degree.
- ☐ Leading to a Bachelor of ____ degree with a major in ____.
- ☐ Leading to a ____ Option within the existing major in ____.
- ☐ Leading to a minor in ____.

Changes to Existing Programs

- ☐ New Admission Requirements for the Major in ____ within the Bachelor of ____.
- ☒ Revised Admission Requirements for the Major in English within the Bachelor of Arts.
- ☐ Revised Program Requirements for the Major in ____ within the Bachelor of ____.
- ☐ Revised Requirements for the Option in ____ within the major in ____.
- ☐ Revised Requirements for the Minor in ____.

Other Changes

- ☐ Change name of program from ____ to ____.
- ☐ Change delivery method or location of program.
- ☐ New or Revised Continuation Policy for ____.
- ☐ New Honors Requirements for ____.
- ☐ Eliminate program in ____.

Proposed Effective Date: **Quarter:** ☐ Autumn ☐ Winter ☐ Spring ☒ Summer **Year: 20 14**

Contact Person: Kevin Mihata

Phone: 1-0856

Email: kmihata@uw.edu

Box: 353765

EXPLANATION OF AND RATIONALE FOR PROPOSED CHANGEFor new program, please include any relevant supporting documentation such as student learning outcomes, projected enrollments, letters of support and departmental handouts. *(Use additional pages if necessary).*

Evening Degree enrollments in this program have fallen dramatically. As of Winter 2014, there are only 12 registered English Evening Degree majors (including 7 double majors). We propose a temporary suspension of admission to the **English** BA in the Evening Degree program, through the end of Spring 2015. (That is, Summer 2014 will be the last cohort admitted.) By that point, we will have made a decision about the future of the program, and either reopen admission, modify the program, or initiate RCEP.

We will of course ensure that all currently admitted students will have the opportunity to complete the program, but we cannot in good faith admit new students knowing the future of the program is unclear.

OTHER DEPARTMENTS AFFECTED

List all departments/units/ or co-accredited programs affected by your new program or changes to your existing program and acquire the signature of the chair/director of each department/unit listed. Attach additional page(s) if necessary. *See online instructions.

Department/Unit:

Chair/Program Director:

Date:

Department/Unit:

Chair/Program Director:

Date:

CATALOG COPY

Catalog Copy as currently written. Include only sections/paragraphs that would be changed if your request is approved. Please cross out or otherwise highlight any deletions.

PROPOSED CATALOG COPY

Reflecting requested changes (Include exact wording as you wish it to be shown in the printed catalog. Please underline or otherwise highlight any additions. If needed, attach a separate, expanded version of the changes that might appear in department publications).
Please note: all copy will be edited to reflect uniform style in the General Catalog.

No proposed changes to catalog at this point; information will be posted on website.

APPROVALS

Chair/Program Director:

Michael C. Shyns

Date:

4/23/14

College/School/Campus Curriculum Committee:

[Signature]

Date:

4/23/14

Dean/Vice Chancellor:

Robert C. Stacey

Date:

5/1/14

Faculty Council on Academic Standards/ General Faculty Organization/Faculty Assembly Chair:

Date:

*5/30/14***POST TRI-CAMPUS APPROVAL (when needed)**

Faculty Council on Academic Standards/ General Faculty Organization/Faculty Assembly Chair:

Date:

Kevin K. Mihata

From: Gary Handwerk <handwerk@u.washington.edu>
Sent: Wednesday, April 30, 2014 11:51 AM
To: Kevin K. Mihata
Subject: Re: English BA in Evening Degree Program

Categories: Curriculum

Very happy to have you submit the form...so yes, I'll confirm that we do want to suspend admission to the Evening Degree English major.

Gary Handwerk
Chair, Department of English
U of Washington, Seattle

On Wed, 30 Apr 2014, Kevin K. Mihata wrote:

>
> Hi Gary,
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>
> We need to submit a 1503 (a program change form) to suspend admission
> to the Evening Degree English major, as I think you have discussed with Mike. Summer quarter will be the last
incoming cohort. Technically this will only request a temporary suspension of admission (through the end of Spring 15);
we will begin the formal process of closing this major in Autumn quarter.
>
>
>
> Since this major is actually your program, you have to approve or submit that. I can also submit the form, if you want
to just email me your confirmation of the above.
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>
>
> best,
>
> Kevin
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>
> Kevin K. Mihata, Ph.D.
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