



UNIVERSITY of WASHINGTON

Michael K. Young
President

March 10, 2014

Vice Chancellor Susan Jeffords
University of Washington, Bothell
Box 358522

Dear Susan:

Based upon the recommendations of the Executive Council, the General Faculty Organization has recommended approval of the revised program requirements for the option in Accounting within the Bachelor of Arts degree in Business Administration. A copy of the change is attached.

I am writing to inform you that the Business program is authorized to specify these requirements beginning winter quarter 2014.

The new requirements should be incorporated in printed statements and in individual department websites as soon as possible. The *General Catalog* website will be updated accordingly by the Registrar's Office.

Sincerely yours,

A handwritten signature in black ink, appearing to read 'Michael K. Young'.

Michael K. Young
President

Enclosure

cc: Dr. Philip Palm (with enclosure)
Mr. Robert Corbett (with enclosure)
Ms. Virjean Edwards (with enclosure)



UNIVERSITY OF WASHINGTON

CREATING AND CHANGING UNDERGRADUATE
ACADEMIC PROGRAMS

MAR 12 2014

OFFICE USE ONLY

Control #

BBS-20140114B

After college/school/campus review, send a signed original and 1 copy to the Curriculum Office/FCAS, Box 355850.

For information about when and how to use this form: <http://depts.washington.edu/uwcr/1503instructions.pdf>

College/Campus	UW Bothell	Department/Unit	School of Business	Date	1/14/2014
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New Programs

- ☐ Leading to a Bachelor of ____ in ____ degree.
- ☐ Leading to a Bachelor of ____ degree with a major in ____.
- ☐ Leading to a ____ Option within the existing major in ____.
- ☐ Leading to a minor in ____.

Changes to Existing Programs

- ☐ New Admission Requirements for the Major in ____ within the Bachelor of ____.
- ☐ Revised Admission Requirements for the Major in ____ within the Bachelor of ____.
- ☐ Revised Program Requirements for the Major in ____ within the Bachelor of ____.
- ☒ Revised Requirements for the Option in Accounting within the major in Business Administration.
- ☐ Revised Requirements for the Minor in ____.

Other Changes

- ☐ Change name of program from ____ to ____.
- ☐ Change delivery method or location of program.
- ☐ New or Revised Continuation Policy for ____.
- ☐ New Honors Requirements for ____.
- ☐ Eliminate program in ____.

Proposed Effective Date: **Quarter:** ☐ Autumn ☒ Winter ☐ Spring ☐ Summer **Year: 2014**

Contact Person:	Philip Palm	Phone:	33810	Email:	ppalm@uwb.edu	Box:	358533
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EXPLANATION OF AND RATIONALE FOR PROPOSED CHANGE

For new program, please include any relevant supporting documentation such as student learning outcomes, projected enrollments, letters of support and departmental handouts. (Use additional pages if necessary).

See attachments.

OTHER DEPARTMENTS AFFECTED

List all departments/units/ or co-accredited programs affected by your new program or changes to your existing program and acquire the signature of the chair/director of each department/unit listed. Attach additional page(s) if necessary. *See online instructions.

Department/Unit:	Chair/Program Director:	Date:
Department/Unit:	Chair/Program Director:	Date:

Department/Unit:	Chair/Program Director	Date:
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CATALOG COPY

Catalog Copy as currently written. Include only sections/paragraphs that would be changed if your request is approved. Please cross out or otherwise highlight any deletions.

Business Electives (5 credits)

Other 300 or 400 level course of the School of Business.

see attachment

Non Business General Electives (15 credits)

300-400 Level courses offered in any program other than the School of Business or approved comparable upper-division transfer courses.

PROPOSED CATALOG COPY

Reflecting requested changes (Include exact wording as you wish it to be shown in the printed catalog. Please underline or otherwise highlight any additions. If needed, attach a separate, expanded version of the changes that might appear in department publications). Please note: all copy will be edited to reflect uniform style in the General Catalog.

Business Electives (10 credits)

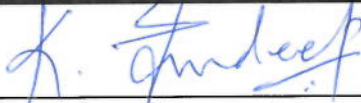

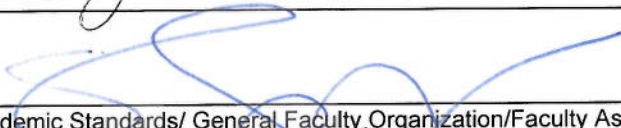

- Other 300 or 400 level course of the School of Business. These are defined as:
 - Advanced Financial Accounting (5)
 - Accounting for Not-for-Profit Organizations (5)
 - Advanced Business Law (5)
 - Any other advanced accounting course at UW Bothell (5)
 - Any 400-level finance course (5)

see attachment

Non Business General Electives (5 credits)

300-400 Level courses offered in any program other than the School of Business or approved comparable upper-division transfer courses.

APPROVALS

Chair/Program Director:		Date:	2/19/14
College/School/Campus Curriculum Committee:		Date:	2-19-14
Dean/Vice Chancellor:		Date:	
Faculty Council on Academic Standards/ General Faculty Organization/Faculty Assembly Chair:		Date:	2-19-14
POST TRI-CAMPUS APPROVAL (when needed)			
Faculty Council on Academic Standards/ General Faculty Organization/Faculty Assembly Chair:		Date:	

Attachment 1

Explanation of and Rationale for Proposed Change

It is important to maintain the degree requirement to a total of 180 credits and given that there are 85 upper division hours spoken for in the existing Accounting Option program (Major Code B BUS-10-12), the introduction of two elective courses needs a reduction of one course from some other requirement.

From our independent evaluation of the curriculum as well as the formal and informal feedback from the students, reducing the non-business course requirement from three to two courses (10 credit hours) is a beneficial change. Note that Non-business General Electives is also reduced by 5 credits due to the addition of BBUS 307 to the core courses in Winter 2014. With the current requirements in place, many accounting students are forced to take additional (elective) courses thereby completing more than 180 credits for their degree simply because they see the value of these courses in the job market. This proposal reflects the student demand, the extant reality in student preference and the demands of employers in the curriculum. We also define the Business Electives in the Accounting Option program as those courses shown in the Proposed Catalog listing below.

Catalog Copy

Business Electives (5 credits)

Other 300 or 400 level course of the School of Business.

Non Business General Electives (15 credits)

300-400 Level courses offered in any program other than the School of Business or approved comparable upper-division transfer courses.

Proposed Catalog Copy

Business Electives (10 credits)

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 - Advanced Financial Accounting (5)
 - Accounting for Not-for-Profit Organizations (5)
 - Advanced Business Law (5)
 - Any other advanced accounting course at UW Bothell (5)
 - Any 400-level finance course (5)

Non Business General Electives (5 credits)

300-400 Level courses offered in any program other than the School of Business or approved comparable upper-division transfer courses.

Attachment 2

Explanation of and Rationale for Proposed Change

The course, BBUS 307: Business Writing was approved by the Curriculum Committee of the School of Business on March 13, 2013 and received Curriculum Office approval on June 11, 2013.

Because of the need to improve the business writing skills of our undergraduate students, the School of Business seeks to make B BUS 307: Business Writing a core class in the Accounting Option program at Bothell (Major Code B BUS-10-12). We anticipate that this will make our students more successful in their subsequent courses and in their future careers.

In order to accommodate the addition of BBUS 307: Business Writing to our core courses, it is proposed to reduce non-business general electives from 15 credits to 10 credits in the Accounting Option program (which is then further reduced by 5 credits due to the accounting option change of this date). Also, as BBUS 307: Business Writing is a more rigorous course, BBUS 305: Business Communication is no longer an additional degree requirement.

Catalog Copy

Non-business General Electives (15 credits)

300-400 level courses offered in any program other than the School of Business or approved comparable upper-division transfer courses.

Proposed Catalog Copy

Non-business General Electives (5 credits)

300-400 level courses offered in any program other than the School of Business or approved comparable upper-division transfer courses.

Current Program (effective from Autumn 2011):

Requirements for Accounting Option

90 credits as follows:

Core Courses – 25 Credits:

- B BUS 300/ B BSKL 300: Management of Organizations/Teamwork Skills (5)
- BBUS 310: Managerial Economics (5)
- BBUS 320: Marketing Management (5)
- BBUS 340: Operations and Project Management (5)
- BBUS 350: Business Finance (5)

Capstone Courses – 10 Credits

- BBUS 470: Business Policy & Strategic Management (5)
- BBUS 480: International Business (5)

Accounting Option Courses (35 Credits)

- BBUS 361: Intermediate Accounting I (5)
- BBUS 362: Intermediate Accounting II (5)
- BBUS 363: Intermediate Accounting III (5)
- BBUS 373: Cost Accounting (5)
- BBUS 411: Auditing Theory and Practice (5)
- BBUS 435: Accounting Information Systems (5)
- BBUS 450: Federal Income Taxation (5)

Business Electives (5 credits)

- Other 300 or 400 level course of the School of Business (5)

Non-Business General Electives (15 credits)

1. Any non-business 300 or 400 level Non-Business courses

2. *Additional Degree Requirements:*

- Total of 180 credits; Completion of all Degree Requirements and 90 credits (300/400 levels) in the program
- Core, Capstone and BBUS Concentration/BBUS Electives must be completed at UWB
- Must meet Senior residency requirement – 45 of final 60 credits must be taken at UWB
- Minimum grade of 1.7 in Business Courses
- Minimum 10 credits of Writing Requirement (W-courses or additional English Composition courses)
- BBUS/BSKL 305 Managerial Communications course (if noted on an acceptance letter and/or if the student received less than a 4.0 on the WSA)
- Minimum 2.0 cumulative GPA
- All 90 credits must be graded (no S/NS)
- Complete Graduation Application 2/3 quarters prior to graduation

Proposed Program (effective Winter 2014):

Requirements for Accounting Option

90 credits as follows:

Core Courses – 30 Credits:

- B BUS 300/ B BSKL 300: Management of Organizations/Teamwork Skills (5)
- BBUS 307: Business Writing (5)
- BBUS 310: Managerial Economics (5)
- BBUS 320: Marketing Management (5)
- BBUS 340: Operations and Project Management (5)
- BBUS 350: Business Finance (5)

Capstone Courses – 10 Credits

- BBUS 470: Business Policy & Strategic Management (5)
- BBUS 480: International Business (5)

Accounting Option Courses (35 Credits)

- BBUS 361: Intermediate Accounting I (5)
- BBUS 362: Intermediate Accounting II (5)
- BBUS 363: Intermediate Accounting III (5)
- BBUS 373: Cost Accounting (5)
- BBUS 411: Auditing Theory and Practice (5)
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Business Electives (10 credits)

- Other 300 or 400 level course of the School of Business. These are defined as:
 - Advanced Financial Accounting (5)
 - Accounting for Not-for-Profit Organizations (5)
 - Advanced Business Law (5)
 - Any other advanced accounting course at UW Bothell (5)
 - Any 400-level finance course (5)

Non-Business General Electives (5 credits)

- Any non-business 300 or 400 level Non-Business course.

1. Additional Degree Requirements:

- Total of 180 credits; Completion of all Degree Requirements and 90 credits (300/400 levels) in the program
- Core, Capstone and BBUS Concentration/BBUS Electives must be completed at UWB
- Must meet Senior residency requirement – 45 of final 60 credits must be taken at UWB
- Minimum grade of 1.7 in Business Courses
- Minimum 10 credits of Writing Requirement (W-courses or additional English Composition courses)
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