



OFFICE OF THE PRESIDENT

October 30, 2012

Dean Howard Frumkin
School of Public Health
Box 357230

Dear Howie:

Based on the recommendation of its Subcommittee on Admissions and Programs, the Faculty Council on Academic Standards has recommended approval of a continuation policy and the revised program requirements for both the Bachelor of Arts and the Bachelor of Science degrees in Public Health. A copy of the changes is attached.

I am writing to inform you that the School of Public Health is authorized to specify these requirements beginning winter quarter 2013.

The new requirements should be incorporated in printed statements and in individual department websites as soon as possible. The *General Catalog* website will be updated accordingly by the Registrar's Office.

Sincerely yours,

A handwritten signature in black ink, appearing to read "Michael K. Young".

Michael K. Young
President

Enclosure

cc: Ms. Susan Inman (with enclosure)
Mr. Robert Corbett (with enclosure)
Dr. Deborah H. Wiegand (with enclosure)
Ms. Virjean Edwards (with enclosure SPH-20120912)



UNIVERSITY OF WASHINGTON

**CREATING AND CHANGING UNDERGRADUATE
ACADEMIC PROGRAMS**

SEP 26 2012

OFFICE USE ONLY

Control #

SPH - 2012-09-12

After college/school/campus review, send a signed original and 1 copy to the Curriculum Office/FCAS, Box 355850.
For information about when and how to use this form: <http://depts.washington.edu/uwcr/1503instructions.pdf>

College/Campus Public Health / Seattle**Department/Unit** Dean's Office**Date** 9/12/2012**New Programs**

- ☐ Leading to a Bachelor of ____ in ____ degree.
☐ Leading to a Bachelor of ____ degree with a major in ____.
☐ Leading to a ____ Option within the existing major in ____.
☐ Leading to a minor in ____

Changes to Existing Programs

- ☐ New Admission Requirements for the Major in ____ within the Bachelor of ____.
☐ Revised Admission Requirements for the Major in ____ within the Bachelor of ____.
☒ Revised Program Requirements for the Major in Public Health within the Bachelor of Arts/Science.
☐ Revised Requirements for the Option in ____ within the major in ____.
☐ Revised Requirements for the Minor in ____.

Other Changes

- ☐ Change name of program from ____ to ____.
☒ New or Revised Continuation Policy for Public Health Major.
☐ Eliminate program in ____.

Proposed Effective Date: **Quarter:** ☐ Autumn ☒ Winter ☐ Spring ☐ Summer **Year: 20 13**

Contact Person: Susan Inman**Phone:** 1-4440**Email:** susani@uw.edu**Box:** 357230**EXPLANATION OF AND RATIONALE FOR PROPOSED CHANGE**

For new program, please include any relevant supporting documentation such as student learning outcomes, projected enrollments, letters of support and departmental handouts. (Use additional pages if necessary).

1. Continuation Policy: In order to make the best use of facilities and resources and to provide reasonable assurance of academic success, the Public Health Major would like to adopt additional requirements to govern satisfactory progress.
2. Program Requirement: In order to provide the most relevant preparation in data analysis and statistical inference in medical and health sciences, the Public Health Major proposes using BIOST310 Biostatistics for the Health Sciences as our preferred course for satisfying the program's statistics requirement.

OTHER DEPARTMENTS AFFECTED

List all departments/units/ or co-accredited programs affected by your new program or changes to your existing program and acquire the signature of the chair/director of each department/unit listed. Attach additional page(s) if necessary. *See online instructions.

Department/Unit:

Chair/Program Director:

Date:

Department/Unit:

Chair/Program Director:

Date:

CATALOG COPY

Catalog Copy as currently written. Include only sections/paragraphs that would be changed if your request is approved. Please cross out or otherwise highlight any deletions.

See attached.

PROPOSED CATALOG COPY

Reflecting requested changes (Include exact wording as you wish it to be shown in the printed catalog. Please underline or otherwise highlight any additions. If needed, attach a separate, expanded version of the changes that might appear in department publications).
Please note: all copy will be edited to reflect uniform style in the General Catalog.

See attached.

APPROVALS

Chair/Program Director:

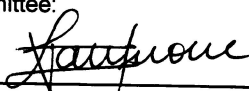


Mackenzie

9/17/12

Date:

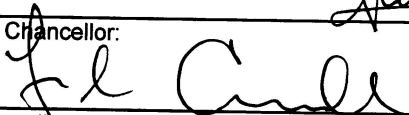
College/School/Campus Curriculum Committee:



9/19/12

Date:

Dean/Vice Chancellor:



9/18/12

Date:

Faculty Council on Academic Standards/ General Faculty Organization/Faculty Assembly Chair:



10/25/12

Date:

POST TRI-CAMPUS APPROVAL (when needed)

Faculty Council on Academic Standards/ General Faculty Organization/Faculty Assembly Chair:

Date:

1. Continuation Policy

While the University has general regulations governing scholastic eligibility and satisfactory progress, the undergraduate program in public health has adopted additional requirements in order to make the best use of facilities and resources and to provide reasonable assurance of academic success. The following criteria and procedures will be applied to determine continuation in the Public Health Major. Students are encouraged to review their academic progress and be proactive about seeking advice for problems affecting performance or participation in the program.

Basic Criteria for continuation applicable to all students in the Public Health Major:

- Full-time students must complete 9 or more credit hours per academic quarter except summer that are applicable towards their degree(s).
- Part-time attendance is possible and students must complete at least one course each quarter that is applicable towards their degree(s).
- Students must earn a cumulative 2.0 in all public health foundation courses as well as the public health capstone.
- Courses used to satisfy degree requirements cannot be taken on a satisfactory/non-satisfactory basis.
- All students must maintain both an overall and public health GPA of at least 2.00. If either GPA falls below 2.00, the students will be placed on academic probation. Students cannot be on probation more than two consecutive quarters.
- Students must take courses in the appropriate sequence. All prerequisites must be completed before registering for a course, unless permission is obtained from the instructor.
- Students must file a graduation application with the undergraduate program adviser(s) in accordance with University regulations, to ensure graduation once all requirements have been satisfied.
- Students receiving satisfactory progress registration holds should immediately contact the undergraduate program adviser(s) to file a graduation application.

The program recognizes that exceptional circumstances (e.g. death in the family, serious illness) may delay degree progress. In addition, educational opportunities such as study abroad or internship opportunities may warrant the extension of a student's program.

Students who do not meet basic criteria for continuation in the Public Health Major will be first placed on School probation. Students on probation who do not meet minimum expectations by the end of the following quarter will be dropped from the major.

The undergraduate program adviser(s) monitors progress for undergraduate students each quarter and students will be notified of academic probation or drop by email as soon as practical after receiving the previous quarter's grade reports.

Students on probation are expected to meet with the undergraduate program adviser(s) to determine a plan for successful completion of program requirements which may include repeating or replacing a course. Students who meet expectations by the end of the quarter (longer if deemed necessary for courses taught only once a year) will be removed from probation.

Appealing a Drop

A student who is dropped under the continuation policy may file a written appeal with the Public Health Major Program Office. The appeal must be submitted within fifteen working days after the drop letter was dated. The appeal should state all the facts the student believes justify reconsideration. The Public Health Major Program Director will review the facts and render a decision within fifteen working days after the appeal is received.

2. Program Requirement:

Excerpt from Current Catalog Copy

Bachelor of Arts Major Requirements

78-79 credits, as follows:

1. *Public Health Foundation (24 credits)*: ENV H 311, EPI 420, G H 101, GEOG 280, HSERV 480, HSERV 481, and NUTR 300.
2. *Statistics Course (4-5 credits)*: from among BIOST 310, Q METH 201, STAT 220, STAT 221, STAT 311, or Q SCI 381. BIOST 310 Biostatistics for the Health Sciences is the preferred course to meet this requirement.
3. *Social and Behavioral Sciences (20 credits)*: One 5-credit course from each of the following departments: Anthropology (ANTH only), Political Science, Psychology, and Sociology; minimum 15 credits at the 200 level or above.
4. *Science Coursework (10 credits)*:
 - a. 5 credits biology selected from BIOL 118, BIOL 180, MICROM 301/MICROM 302.
 - b. 5 credits chemistry selected from CHEM 120, CHEM 142, CHEM 145
5. *Public Health Capstone (5 credits)*: SPH 493 (minimum 2.0 grade)
6. *Public Health Electives (15 credits)*: See website or adviser for approved list. Any course not on the list must be approved by the Public Health adviser.
7. Minimum 2.00 cumulative GPA for courses applied to the major

Bachelor of Science Major Requirements

98-99 credits, as follows:

1. *Public Health Foundation (24 credits)*: ENV H 311, EPI 420, G H 101, GEOG 280, HSERV 480, HSERV 481, and NUTR 300.
8. *Statistics Course (4-5 credits)* from among BIOST 310, Q METH 201, STAT 220, STAT 221, STAT 311, or Q SCI 381. BIOST 310 Biostatistics for the Health Sciences is the preferred course to meet this requirement.
- 2.
3. *Social and Behavioral Sciences (20 credits)*: One 5-credit course from each of the following departments: Anthropology (ANTH only), Political Science, Psychology, and Sociology; minimum 15 credits at the 200 level or above.

4. **Science Coursework (30 credits):**

- a. At least one year-long sequence (15 credits) of introductory science with laboratories: biology (BIOL 180, BIOL 200, BIOL 220), chemistry (CHEM 120, CHEM 220, and CHEM 221; or CHEM 142, CHEM 152, CHEM 162), or physics (PHYS 114/PHYS 117, PHYS 115/PHYS 118, PHYS 116/PHYS 119; or PHYS 121, PHYS 122, PHYS 123).
- b. At least 5 credits from among biology, chemistry, physics, microbiology, biological structure, neurobiology, or biochemistry B STR, NBIO, or BIOC.
- c. At least one course each from CHEM, and BIOL or MICROM.

5. Public Health Capstone (5 credits): SPH 493 (minimum 2.0 grade)

6. Public Health Electives (15 credits): See website or adviser for approved list. Any course not on the list must be approved by the Public Health adviser.

7. Minimum 2.00 cumulative GPA for courses applied to the major

Excerpt from Proposed Catalog Copy

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 - b. At least 5 credits from among biology, chemistry, physics, microbiology, biological structure, neurobiology, or biochemistry B STR, NBIO, or BIOC.
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