



OFFICE OF THE PRESIDENT

May 23, 2013

Dean Robert C. Stacey
College of Arts and Sciences
Box 353765

Dear Bob:

Based on the recommendation of its Subcommittee on Admissions and Programs, the Faculty Council on Academic Standards has recommended approval of a continuation policy for the Bachelor of Science degree in Applied and Computational Mathematical Sciences. A copy of the change is attached.

I am writing to inform you that the Department of Mathematics is authorized to specify these requirements beginning autumn quarter 2013.

The new requirements should be incorporated in printed statements and in individual department websites as soon as possible. The *General Catalog* website will be updated accordingly by the Registrar's Office.

Sincerely yours,

A handwritten signature in black ink, appearing to read "Michael K. Young".

Michael K. Young
President

Enclosure

cc: Ms. Brooke Miller (with enclosure)
Mr. Robert Corbett (with enclosure)
Ms. Virjean Edwards. (with enclosure)

✓ 2-25-13 JF

APR 30 2013



UNIVERSITY OF WASHINGTON
**CREATING AND CHANGING UNDERGRADUATE
ACADEMIC PROGRAMS**

OFFICE USE ONLY
Control # ACMS-20130220

After college/chair/campus review, send signed original and 1 copy to the Continuum Office, CAS Box 353550.
For information about when and how to use this form: <http://depts.washington.edu/uwcr/1503instructions.pdf>

College/Campus A&S

Department/Unit ACMS

Date 2-20-13

New Programs

- ☐ Leading to a Bachelor of _____ in _____ degree.
- ☐ Leading to a Bachelor of _____ degree with a major in _____.
- ☐ Leading to a _____ Option within the existing major in _____.
- ☐ Leading to a minor in _____.

Changes to Existing Programs

- ☐ New Admission Requirements for the Major in _____ within the Bachelor of _____.
- ☐ Revised Admission Requirements for the Major in _____ within the Bachelor of _____.
- ☐ Revised Program Requirements for the Major in _____ within the Bachelor of _____.
- ☐ Revised Requirements for the Option in _____ within the major in _____.
- ☐ Revised Requirements for the Minor in _____.

Other Changes

- ☐ Change name of program from _____ to _____.
- ☐ Change delivery method or location of program.
- ☒ New or Revised Continuation Policy for **ACMS**
- ☐ New Honors Requirements for _____.
- ☐ Eliminate program in _____.

Proposed Effective Date: **Quarter:** ☒ Autumn ☐ Winter ☐ Spring ☐ Summer **Year: 20 13**

Contact Person: **Brooke Miller**

Phone: **3-0388**

Email: **miller@math**

Box: **354350**

EXPLANATION OF AND RATIONALE FOR PROPOSED CHANGE

For new program, please include any relevant supporting documentation such as student learning outcomes, projected enrollments, letters of support and departmental handouts. (Use additional pages if necessary).

While the University has general regulations governing scholastic eligibility for continuation, the Applied and Computational Mathematical Sciences (ACMS) Program would like to adopt additional requirements in order to make the best use of departmental resources and to provide reasonable assurance of academic success of our majors. The following criteria and procedures will be applied to all undergraduate students majoring in ACMS for determining continuance in the major program.

OTHER DEPARTMENTS AFFECTED

List all departments/units/ or co-accredited programs affected by your new program or changes to your existing program and acquire the signature of the chair/director of each department/unit listed. Attach additional page(s) if necessary. *See online instructions.

Department/Unit: math	Chair/Program Director: <i>[Signature]</i>	Date: 2/20/13
Amath	Doyle Adams, Acting Chair AMATH	2/22/13
Department/Unit: CSG	Chair/Program Director: <i>[Signature]</i>	Date: 2/22/2013
STAT Elizabeth Williams		

CATALOG COPY

Catalog Copy as currently written. Include only sections/paragraphs that would be changed if your request is approved. Please cross out or otherwise highlight any deletions.

PROPOSED CATALOG COPY

Reflecting requested changes (Include exact wording as you wish it to be shown in the printed catalog. Please underline or otherwise highlight any additions. If needed, attach a separate, expanded version of the changes that might appear in department publications).
Please note: all copy will be edited to reflect uniform style in the General Catalog.

Please see attached.

APPROVALS

Chair/Program Director:

Date:

2/20/13

College/School/Campus Curriculum Committee:

Date:

4/25/13

Dean/Vice-Chancellor:

Date:

4/25/13

Faculty Council on Academic Standards/ General Faculty Organization/Faculty Assembly Chair:

Date:

5/17/13

POST TRI-CAMPUS APPROVAL (when needed)

Faculty Council on Academic Standards/ General Faculty Organization/Faculty Assembly Chair:

Date:

ACMS Continuation Policy

While the University has general regulations governing scholastic eligibility for continuation, the Applied and Computational Mathematical Sciences (ACMS) Program has adopted additional requirements in order to make the best use of departmental resources and to provide reasonable assurance of academic success of our majors. The following criteria and procedures will be applied to all undergraduate students majoring in ACMS for determining continuance in the major program. Students are encouraged to frequently review their academic programs and may seek advising at any time from the Students Services Office in Padelford C-36.

Criteria for ACMS Satisfactory Progress

- (1) Students are expected to make satisfactory progress towards graduation with an ACMS degree in the ACMS Pathway into which they were admitted. Under normal circumstances, a student is considered to be making satisfactory progress if s/he is taking courses in the appropriate ACMS Pathway after being admitted into the ACMS program. Excessive course repeats, and excessive course drops may demonstrate a lack of satisfactory progress.
 - Students in the ACMS program are expected to maintain a 2.5 GPA in all courses counting towards major requirements.
- (2) Students must earn a numerical grade of at least a 2.0 in each course used towards an ACMS major requirement. Courses used to satisfy major requirements must be taken on a graded basis. Courses taken as satisfactory/not satisfactory cannot be used towards major requirements.
- (3) Students must maintain good academic standing with the University of Washington. Students must maintain a minimum cumulative GPA of at least 2.0 to be in good academic standing with the University. Students falling below a cumulative GPA of 2.0 will be placed on the University's Low Scholarship list.
- (4) Students who withdraw from the University without prior written approval of the ACMS Program, or are dropped for non-payment of fees, will forfeit their place in the program. Students must reapply for admission and, if re-admitted, must fulfill the requirements in effect at the time of re-admission.

Review and Notification of Progress

Student Services will review the progress of all majors each quarter. If a student's performance fails to meet the standards outlined above in any quarter during their tenure as an ACMS major, the student may be placed on warning, probation, and in extreme cases, may be dismissed from the major.

Warning

Students will be issued a warning letter via email the first quarter they do not meet the requirements for ACMS Satisfactory Progress. The warning letter is issued only

criteria

one time. Students receiving a warning letter must meet with a Student Services Advisor. The advisor may recommend campus resources, help to plan a manageable course load leading towards graduation, or recommend other majors at the University.

ACMS majors who fail to meet the requirements for ACMS Satisfactory Progress should meet with an advisor as soon as possible. This can prevent progressing towards probation and dismissal. Students are encouraged to discuss all circumstances leading to unsatisfactory progress, including extenuating circumstances and situations outside of academic life that may impact academic success.

Probation

Students on warning status who do not remove their deficiencies the following quarter will be placed on probation. Students on probation will be notified of their status and a registration hold will be placed on their student account. To remove the hold, students must meet with a Student Services Advisor within 30 days of being notified of their status. Students who do not meet with an advisor will not be able to register for future quarters.

Dismissal

Students on probation multiple quarters who fail to communicate with a Student Services Advisor or who continually fail to meet the requirements for ACMS Satisfactory Progress can be dismissed from the ACMS major. Dismissed students will be assigned a premajor or extended premajor code.

Appealing Probation or Dismissal

Student who are placed on probation or dismissed from the ACMS program may appeal their status by writing a letter to the Director of the ACMS program within 30 days of notification. The letter should describe any extenuating circumstances and may include any additional information in support of the appeal that the student believes is relevant. The letter should be submitted to the Student Services Office in Padelford C-36.

University Curriculum Office (UWCR)

From: Brooke Miller <miller@math.washington.edu>
Sent: Tuesday, May 14, 2013 9:24 AM
To: University Curriculum Office (UWCR)
Subject: Re: ACMS 1503 follow up

Yes, this is fine.

Thanks,
Brooke

On May 13, 2013, at 1:56 PM, University Curriculum Office (UWCR) wrote:

Brooke,

The ACMS 1503 was approved by SCAP with slight wording change: in the first sentence under 'Warning', change 'requirements' to 'Criteria' (to match the section title in the document). Is this okay?

Jennifer