



OFFICE OF THE PRESIDENT

November 10, 2011

Dean James Jiambalvo
Foster School of Business
Box 353200

Dear Jim:

Based on the recommendation of its Subcommittee on Admissions and Programs, the Faculty Council on Academic Standards has recommended approval of the revised admission requirements for the Bachelor of Arts in Business Administration degree. A copy of the change is attached.

I am writing to inform you that the Foster School of Business is authorized to specify these requirements beginning autumn quarter 2012.

The new requirements should be incorporated in printed statements and in individual department websites as soon as possible. The *General Catalog* website will be updated accordingly by the Registrar's Office.

Sincerely yours,

A handwritten signature in black ink, appearing to read "Michael K. Young".

Michael K. Young
President

Enclosure

cc: Ms. Vikki Haag Day (with enclosure)
Mr. Robert Corbett (with enclosure)
Dr. Deborah H. Wiegand (with enclosure)
Ms. Virjean Edwards (with enclosure BUS-20110509)



UNIVERSITY OF WASHINGTON

**CREATING AND CHANGING UNDERGRADUATE
ACADEMIC PROGRAMS**

After college/school/campus review, send a signed original and 8 copies to the Curriculum Office/FCAS, Box 355850.

For information about when and how to use this form: <http://depts.washington.edu/uwcr/1503instructions.pdf>

OCT 07 2011

OFFICE USE ONLY

Control #

Bus 20110509

College/Campus Seattle**Department/Unit** Foster School of Business**Date** 5/9/2011**New Programs**

- ☐ Leading to a Bachelor of ____ in ____ degree.
- ☐ Leading to a Bachelor of ____ degree with a major in ____.
- ☐ Leading to a ____ Option within the existing major in ____.
- ☐ Leading to a minor in ____.

Changes to Existing Programs

- ☐ New Admission Requirements for the Major in ____ within the Bachelor of ____.
- ☒ Revised Admission Requirements for the Major in Business Administration within the Bachelor of Arts.
- ☐ Revised Program Requirements for the Major in ____ within the Bachelor of ____.
- ☐ Revised Requirements for the Option in ____ within the major in ____.
- ☐ Revised Requirements for the Minor in ____.

Other Changes

- ☐ Change name of program from ____ to ____.
- ☐ New or Revised Continuation Policy for ____.
- ☐ Eliminate program in ____.

Proposed Effective Date: **Quarter:** ☒ Autumn ☐ Winter ☐ Spring ☐ Summer **Year: 20 12**

Contact Person: Vikki Haag Day

Phone: 3-4142

Email: vhdav@u.washington.edu

Box: 353200

EXPLANATION OF AND RATIONALE FOR PROPOSED CHANGE

For new program, please include any relevant supporting documentation such as student learning outcomes, projected enrollments, letters of support and departmental handouts. (Use additional pages if necessary).

We are eliminating the option of admitting students who have accumulated 30 credits only at the UW. In the past five years we have seen the number of students applying at this time in their educational career decline. In 2001 we had 200 applicants (and admitted less than 75) while in 2011 we had 100 applicants (admission decisions still in process). The demand has declined and it requires a lot of staff time to process with very little result. This will not decrease the number of students in Foster or graduating.

OTHER DEPARTMENTS AFFECTED

List all departments/units/ or co-accredited programs affected by your new program or changes to your existing program and acquire the signature of the chair/director of each department/unit listed. Attach additional page(s) if necessary. *See online instructions.

Department/Unit:

Chair/Program Director:

Date:

Department/Unit:

Chair/Program Director:

Date:

[Signature]
Hans W Lee
5-12-11

CATALOG COPY

Catalog Copy as currently written. Include only sections/paragraphs that would be changed if your request is approved. Please cross out or otherwise highlight any deletions.

See attached.

PROPOSED CATALOG COPY

Reflecting requested changes (Include exact wording as you wish it to be shown in the printed catalog. Please underline or otherwise highlight any additions. If needed, attach a separate, expanded version of the changes that might appear in department publications).
Please note: all copy will be edited to reflect uniform style in the General Catalog.

See attached.

APPROVALS

Chair/Program Director:

Date:

College/School/Campus Curriculum Committee:

Date:

Dean/Vice Chancellor:

Date:

Faculty Council on Academic Standards/ General Faculty Organization/Faculty Assembly Chair:

Date:

POST TRI-CAMPUS APPROVAL (when needed)

Faculty Council on Academic Standards/ General Faculty Organization/Faculty Assembly Chair:

Date:

Catalog Copy Currently

The Foster School offers admission to upper division applicants for autumn and winter quarters. Those UW students who are prepared, as freshmen, to apply for early admission, may do so only for autumn quarter. Students admitted for autumn may elect to take classes during the prior summer quarter.

Applicants are considered in ~~three~~ two admission groups: the Freshman Direct Admission Program, ~~the Early Admission Group (EAG)~~, and the Upper-Division Admission Group (UAG), described below. The following requirements apply to the ~~Early Admission Group, and the~~ Upper-Division Admission Group:

1. A minimum cumulative 2.50 GPA for all college coursework.
2. A minimum cumulative 2.50 GPA for all required business courses.
3. A student who has previously attended the UW also must have GPAs of at least 2.50, both UW cumulative and in UW business courses.
4. Since eligible applicants exceed the space available, acceptance is competitive. Admission will be based on evaluation of ~~five~~ four factors:
 - ~~a. for Early Admission Group, pre-college test scores from SAT or ACT~~
 - b. overall scholastic record
 - c. grades in pre-application courses, described below
 - d. written communication skills
 - e. evidence of leadership skills, community activities, and the promise of achievement in a business or professional career.

Consideration is also given to such factors as economic and educational disadvantage, significantly higher recent grades, and exceptional extracurricular activities or work experience.

Admission for UAG is offered twice a year, for autumn and winter quarters. Admission for Freshman Direct ~~and EAG~~ is offered once a year, for autumn quarter only. A Foster School application, together with all supporting materials, must be on file by April 5 for autumn quarter admission or October 5 for winter quarter admission. Records of all coursework completed by the deadline must be submitted at the time of application. ~~, regardless of admission group.~~

Early Admission Group (EAG)

~~This admission path is open to students who began their studies at the UW as freshmen, have been enrolled no more than three quarters, and have completed 30 numerically graded credits at the UW. Courses completed prior to applying must include ECON 200, MATH 112, MATH 124, MATH 134, or MATH 145; an approved English composition course chosen from C LIT 240, ENGL 104, ENGL 105, ENGL 111, ENGL 121, ENGL 131, ENGL 197, ENGL 198, ENGL 199, or ENGL 281, ENGL 297, ENGL 298, or ENGL 299; and pre-college test scores (ACT or SAT). General education or elective courses can be taken to complete the minimum 30 graded credits.~~

Revised Catalog Copy

The Foster School offers admission to upper division applicants for autumn and winter quarters. Those UW students who are prepared, as freshmen, to apply for early admission, may do so only for autumn quarter. Students admitted for autumn may elect to take classes during the prior summer quarter.

Applicants are considered in two admission groups: the Freshman Direct Admission Program, and the Upper-Division Admission Group (UAG), described below. The following requirements apply to the Upper-Division Admission Group:

1. A minimum cumulative 2.50 GPA for all college coursework.
2. A minimum cumulative 2.50 GPA for all required business courses.
3. A student who has previously attended the UW also must have GPAs of at least 2.50, both UW cumulative and in UW business courses.
4. Since eligible applicants exceed the space available, acceptance is competitive. Admission will be based on evaluation of ~~five~~ four factors:
 - a. overall scholastic record
 - b. grades in pre-application courses, described below
 - c. written communication skills
 - d. evidence of leadership skills, community activities, and the promise of achievement in a business or professional career.

Consideration is also given to such factors as economic and educational disadvantage, significantly higher recent grades, and exceptional extracurricular activities or work experience.

Admission for UAG is offered twice a year, for autumn and winter quarters. Admission for Freshman Direct is offered once a year, for autumn quarter only. A Foster School application, together with all supporting materials, must be on file by April 5 for autumn quarter admission or October 5 for winter quarter admission. Records of all coursework completed by the deadline must be submitted at the time of application.