



OFFICE OF THE PRESIDENT

October 27, 2009

Dean Ana Mari Cauce  
College of Arts and Sciences  
Box 353765

Dear Ana Mari:

Based on the recommendation of its Subcommittee on Admissions and Programs, the Faculty Council on Academic Standards has recommended approval of the revised program requirements for the Bachelor of Arts degree in Spanish. A copy of the change is attached.

I am writing to inform you that the Division of Spanish and Portuguese Studies is authorized to specify these requirements beginning autumn quarter 2009.

The new requirements should be incorporated in printed statements and in individual department websites as soon as possible. The *General Catalog* website will be updated accordingly by the Registrar's Office.

Sincerely yours,

A handwritten signature in black ink, appearing to read "Mark".

Mark A. Emmert  
President

Enclosure

cc: Ms. Suzanna Martinez (with enclosure)  
Mr. Robert Corbett (with enclosure)  
Dr. Deborah H. Wiegand (with enclosure)  
Mr. Todd Mildon, J.D. (with enclosure SPAN-20090813)



UNIVERSITY OF WASHINGTON  
CREATING AND CHANGING UNDERGRADUATE  
ACADEMIC PROGRAMS

10-25-08

OFFICE USE ONLY
Control # SPAN-00090813

After college/school/campus review, send a signed original and 8 copies to the Curriculum Office/FCAS, Box 355850.  
For information about when and how to use this form: <http://depts.washington.edu/uwcr/1503instructions.pdf>

<b>College/Campus</b> Arts & Sciences/Seattle	<b>Department/Unit</b> Spanish and Portuguese Studies	<b>Date</b> 8/13/09
<b>New Programs</b> <input type="checkbox"/> Leading to a Bachelor of _____ in _____ degree. <input type="checkbox"/> Leading to a Bachelor of _____ degree with a major in _____. <input type="checkbox"/> Leading to a _____ Option within the existing major in _____. <input type="checkbox"/> Leading to a minor in _____		
<b>Changes to Existing Programs</b> <input type="checkbox"/> New Admission Requirements for the Major in _____ within the Bachelor of _____. <input type="checkbox"/> Revised Admission Requirements for the Major in _____ within the Bachelor of _____. <input checked="" type="checkbox"/> Revised Program Requirements for the Major in <u>SPAN</u> within the Bachelor of <u>BA</u> . <input type="checkbox"/> Revised Requirements for the Option in _____ within the major in _____. <input type="checkbox"/> Revised Requirements for the Minor in _____		
<b>Other Changes</b> <input type="checkbox"/> Change name of program from _____ to _____. <input type="checkbox"/> New or Revised Continuation Policy for _____. <input type="checkbox"/> Eliminate program in _____		
Proposed Effective Date: <b>Quarter:</b> <input checked="" type="checkbox"/> Autumn <input type="checkbox"/> Winter <input checked="" type="checkbox"/> Spring <input type="checkbox"/> Summer <b>Year:</b> <u>2009</u> <u>2009</u>		
Contact Person: Suzanna Martinez	Phone: 206-543-2075	Email: martis9@u.washington.edu
Box: 354360		
<b>EXPLANATION OF AND RATIONALE FOR PROPOSED CHANGE</b> For new program, please include any relevant supporting documentation such as student learning outcomes, projected enrollments, letters of support and departmental handouts. (Use additional pages if necessary). We would like change the current 300-level literature elective requirement from "one 300-level literature elective (chosen from SPAN 304-308; 319; 339; 340; 350-352)" to "one 300-level literature elective (see department website for list of eligible courses)". This gives us the flexibility to add 300-level literature courses to the list of possible electives, as well as remove them, without having to complete a separate 1503 form each time.		
<b>OTHER DEPARTMENTS AFFECTED</b> List all departments/units/ or co-accredited programs affected by your new program or changes to your existing program and acquire the signature of the chair/director of each department/unit listed. Attach additional page(s) if necessary. *See online instructions.		
Department/Unit:	Chair/Program Director:	Date:
Department/Unit:	Chair/Program Director	Date:

**CATALOG COPY**

Catalog Copy as currently written. Include only sections/paragraphs that would be changed if your request is approved. Please cross out or otherwise highlight any deletions.

2. One 300-level literature elective (chosen from SPAN 304-308; 319; 339; 340; 350-352).

**PROPOSED CATALOG COPY**


Reflecting requested changes (Include exact wording as you wish it to be shown in the printed catalog. Please underline or otherwise highlight any additions. If needed, attach a separate, expanded version of the changes that might appear in department publications).  
**Please note:** all copy will be edited to reflect uniform style in the General Catalog.

2. One 300-level literature elective (see department website for list of eligible courses).

**APPROVALS**

Chair/Program Director:


Date:

 (KEVIN DONNELLY - Acting Chair for Tony Geist)

8/17/09

College/School/Campus Curriculum Committee:

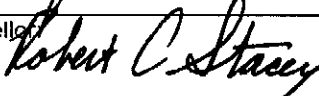
Date:



8/25/09

Dean/Vice Chancellor:

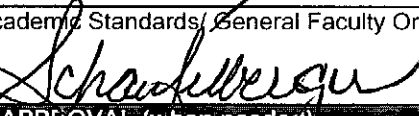
Date:

 Robert C. Stacey

8/25/09

Faculty Council on Academic Standards/ General Faculty Organization/Faculty Assembly Chair:

Date:

 John Schaeffer

10/23/09

**POST TRI-CAMPUS APPROVAL (when needed)**

Faculty Council on Academic Standards/ General Faculty Organization/Faculty Assembly Chair:

Date:

## Jennifer A. Payne

---

**From:** Suzanna Martinez [martis9@u.washington.edu]  
**Sent:** Wednesday, September 16, 2009 1:31 PM  
**To:** Jennifer A. Payne  
**Cc:** Thomas Anderson  
**Subject:** RE: SPAN 394 and 395

Thank you so much, Jennifer! :)

-----Original Message-----

**From:** Jennifer A. Payne [mailto:jap2@u.washington.edu]  
**Sent:** Wednesday, September 16, 2009 1:23 PM  
**To:** Suzanna Martinez  
**Subject:** RE: SPAN 394 and 395

I can revise the 1503 to AUT/2009.

Tom - that shouldn't prevent students in the major before AUT/2009 from counting the course - all the 1503 is doing is requesting to allow the freedom to add/drop electives via email through me to you vs having to add/drop each using a 1503.

Jennifer.

-----Original Message-----

**From:** Suzanna Martinez [mailto:martis9@u.washington.edu]  
**Sent:** Wednesday, September 16, 2009 1:16 PM  
**To:** Thomas Anderson  
**Cc:** Jennifer A. Payne  
**Subject:** RE: SPAN 394 and 395

Hmmm...I think we have a problem. Not only is this unclear on the 1503, but we requested that it be effective SPR 2010 (I suppose because I was thinking about the new course applications).

Jennifer, is it too late to revise the form?

-----Original Message-----

**From:** Tom Anderson [mailto:tanders@u.washington.edu]  
**Sent:** Wednesday, September 16, 2009 1:13 PM  
**To:** martis9@u.washington.edu  
**Cc:** 'Jennifer A. Payne'  
**Subject:** RE: SPAN 394 and 395

I hope the 1503 made clear that this procedure for advertising acceptable electives is meant to apply to \*all\* current students.

If it comes through, as they usually do, saying that the dept "is authorized to specify these requirements beginning autumn quarter 2009," that means DARS has to stick to current procedures for students already in the major.

We've been told we can't stray from strict interpretation.

-----Original Message-----

**From:** Suzanna Martinez [mailto:martis9@u.washington.edu]  
**Sent:** Wednesday, September 16, 2009 12:44 PM  
**To:** 'Tom Anderson'  
**Cc:** 'Jennifer A. Payne'  
**Subject:** RE: SPAN 394 and 395

Yes, on the same day (around 8/14) as the new course applications for 394 and 395. We want to change the 300-level literature elective from the current specific list to "one 300-level literature elective (see department website for list of eligible courses)". Jennifer suggested this in response to a comment I made. I hadn't known it was a

possibility.

Suzanna

-----Original Message-----

From: Tom Anderson [mailto:tanders@u.washington.edu]  
Sent: Wednesday, September 16, 2009 12:14 PM  
To: martis9@u.washington.edu  
Cc: 'Jennifer A. Payne'  
Subject: RE: SPAN 394 and 395

You submitted a 1503? I haven't received one--just the message from Jennifer regarding 394 and 395.

I don't think I even saw a 1503 on its way to the committee--which is supposed to be happening now.

-t

-----Original Message-----

From: Suzanna Martinez [mailto:martis9@u.washington.edu]  
Sent: Wednesday, September 16, 2009 12:04 PM  
To: 'Tom Anderson'; 'Jennifer A. Payne'  
Subject: RE: SPAN 394 and 395

Hi Tom,

Yes, thank you, that was the intention.

Does this mean our program requirement change was approved regarding the 3xx literature elective?

Regarding the credits for 394 and 395, we requested that they be set up as 3/5 (rather than 3-5). However, I don't think it makes much difference either way, since we don't offer 4-CR courses, and you're allowing only one repeat regardless.

Thanks again,

Suzanna

-----Original Message-----

From: Tom Anderson [mailto:tanders@u.washington.edu]  
Sent: Wednesday, September 16, 2009 11:22 AM  
To: 'Jennifer A. Payne'  
Cc: martis9@u.washington.edu  
Subject: RE: SPAN 394 and 395

Ok, I've added them to both the current requirement and the one in effect for students admitted to the major prior to WI08. Is that the intention?

They also needed to be added to DARS's table of repeatable courses--which we usually do when the monthly curriculum report is posted.

I see the credit value is 3-5 and the max hours is 10. Even if a student takes the course twice for a total of 6 (or 7), DARS won't allow credit for an additional iteration. Let me know if that's not correct. Thanks.

-Tom

-----Original Message-----

From: Jennifer A. Payne [mailto:jap2@u.washington.edu]  
Sent: Wednesday, September 16, 2009 11:00 AM  
To: 'DARS'  
Subject: SPAN 394 and 395

Maggie or Tom,

Please add SPAN 394 and 395 to the approved list of 300-level literature electives for the Spanish major - each course can be taken twice for credit.

Jennifer