Current Requirements

Department Admission Requirements

- 1. Completion of ENGL 202 and the attached writing link, ENGL 197.
- 2. Minimum cumulative GPA of 2.00.
- 3. Minimum cumulative English GPA of 2.50.
- 4. Students apply to the English Advising Office, A2B Padelford, during the first two weeks of autumn, winter, and spring quarters. Transfer students must be enrolled at the UW before applying.
- 5. Admission is competitive. Completion of the above requirements does not guarantee admission.

Additional requirements for admission to the creative writing option:

- 1. Admission to the English major.
- 2. Completion of ENGL 283 and ENGL 284 or transfer equivalents.
- 3. Submission of an unofficial transcript and a writing sample of 3-5 poems and 5-10 pages of fiction (preferably a complete story).
- 4. Students interested in the creative writing option should apply to the Creative Writing Office, B-25 Padelford, during the first three weeks of autumn and spring quarters.
- 5. Admission is competitive. Completion of the above requirements does not guarantee admission.

Major Requirements

A minimum of 55 credits, as follows:

- 1. ENGL 202 and writing link ENGL 197 (10 credits). It is recommended these courses be completed by the first quarter of admission to the major and no later than the second quarter after admission.
- 2. ENGL 302 (5 credits)
- 3. English core (25 credits): At least 5 credits from each of the following categories: (1) theories and methodologies of language and literature; (2) forms and genres of language and literature; (3) histories of language and literature. A list of approved courses is available from the department advising office or department Web site: http://depts.washington.edu/engl/.
- 4. English electives (10 credits): Must be 200-level or above.
- 5. At least 15 credits must be in courses focused on pre-1900 literature.
- 6. An approved 400-level senior capstone English course (5 credits). List of approved senior capstones available at http://depts.washington.edu/engl/ugrad/ugbareqs.php.
- 7. A maximum of 20 credits of 200-level courses and a maximum of 5 credits of creative writing may be applied towards the major.

8. A minimum of 25 credits of English at the 200-level or above must be completed in residence at the UW.

The department strongly recommends, but does not require, 5 credits in one of the following English language courses: ENGL 370, ENGL 371, ENGL 373, ENGL 374, ENGL 478, ENGL 479, or LING 200.

Creative Writing Option - A minimum of 60 credits, as follows:

- 1. ENGL 202 and writing link ENGL 197 (10 credits)
- 2. ENGL 283 and ENGL 284 (10 credits)
- 3. English core (20 credits) At least 5 credits from each of the following categories: (1) theories and methodologies of language and literature; (2) histories of language and literature. A list of approved courses is available from the department advising office or department Web site: http://depts.washington.edu/engl/.
- 4. At least 15 credits must be in courses focused on pre-1900 literature.
- 5. ENGL 383 and ENGL 384 (10 credits)
- 6. 10 credits of approved 400-level creative writing courses.
- 7. A maximum of 20 credits of 200-level courses may be applied towards the major.
- 8. A minimum of 25 credits of English at the 200-level or above must be completed in residence at the UW.

Proposed Requirements

Department Admission Requirements

- 1. A minimum grade of 2.0 in both ENGL 301 and the attached writing link, ENGL 297.
- 2. Minimum cumulative GPA of 2.00.
- 3. Minimum cumulative English GPA of 2.50.
- 4. Students apply to the English Advising Office, A2B Padelford, during the first two weeks of autumn, winter, and spring quarters. Transfer students must be enrolled at the UW before applying.
- 5. Admission is competitive. Completion of the above requirements does not guarantee admission.

Additional requirements for admission to the creative writing option:

- 1. Admission to the English major.
- 2. Completion of ENGL 283 and ENGL 284 or transfer equivalents.
- 3. Submission of an unofficial transcript and a writing sample of 3-5 poems and 5-10 pages of fiction (preferably a complete story).
- 4. Students interested in the creative writing option should apply to the Creative Writing Office, B-25 Padelford, during the first three weeks of autumn and spring quarters.
- 5. Admission is competitive. Completion of the above requirements does not guarantee admission.

Major Requirements

A minimum of 55 credits, as follows:

- 1. <u>A minimum grade of 2.0 in both ENGL 301</u> and writing link <u>ENGL 297</u> (10 credits).
- 2. A minimum grade of 2.0 in ENGL 302. (5 credits)
- 3. English core (25 credits): At least 5 credits from each of the following categories: (1) theories and methodologies of language and literature; (2) forms and genres of language and literature; (3) histories of language and literature. A list of approved courses is available from the department advising office or department Web site: http://depts.washington.edu/engl/.
- 4. English electives (10 credits): Must be 200-level or above.
- 5. At least 15 credits must be in courses focused on pre-1900 literature.
- 6. <u>A minimum grade of 2.0 in an</u> approved 400-level senior capstone English course (5 credits). List of approved senior capstones available at http://depts.washington.edu/engl/ugrad/ugbareqs.php.
- 7. A maximum of <u>15</u> credits of 200-level courses and a maximum of 5 credits of creative writing may be applied towards the major.

8. A minimum of 25 credits of English at the 200-level or above must be completed in residence at the UW.

The department strongly recommends, but does not require, 5 credits in one of the following English language courses: ENGL 370, ENGL 371, ENGL 373, ENGL 374, ENGL 478, ENGL 479, or LING 200.

Creative Writing Option - A minimum of 60 credits, as follows:

- 1. <u>A minimum grade of 2.0 in both</u> ENGL <u>301</u> and writing link ENGL <u>297</u> (10 credits)
- 2. ENGL 283 and ENGL 284 (10 credits)
- 3. English core (20 credits) At least 5 credits from each of the following categories: (1) theories and methodologies of language and literature; (2) histories of language and literature. A list of approved courses is available from the department advising office or department Web site: http://depts.washington.edu/engl/.
- 4. At least 15 credits must be in courses focused on pre-1900 literature.
- 5. ENGL 383 and ENGL 384 (10 credits)
- 6. 10 credits of approved 400-level creative writing courses.
- 7. A maximum of <u>15</u> credits of 200-level courses may be applied towards the major.
- 8. A minimum of 25 credits of English at the 200-level or above must be completed in residence at the UW.

Continuation Policy

Certain levels of academic performance are required to continue in good standing in the English Department. The criteria and procedures below will be used in administering the English Continuation Policy. These criteria and procedures are in addition to those of the University of Washington.

Time to Degree

English majors should complete degree requirements within the 180 credits required for graduation. The Department of English recognizes that exceptional circumstances (e.g. death in the family, serious illness) may delay degree progress. In addition, educational opportunities such as study abroad, Honors, or a double major may warrant the extension of a student's program up to 210 credits allowed under the University's satisfactory progress policy.

Only in rare circumstances will the Department of English support petitions to the College of Arts and Sciences for permission to remain enrolled beyond 210 credits. Requests for double degrees (225 credits minimum) will be supported only in those instances where the student is completing two different degrees (e.g. one B.A. and one B.S.) or is earning degree in two different colleges.

Academic Standing

All English undergraduates must remain in good academic standing each quarter in the major. Good academic standing is defined as:

Overall UW GPA of 2.0

English GPA of 2.0

- 1. Students must maintain a minimum average of 2.0 in all University of Washington English courses at the 200 level or above (grades of 0.0 included);
- 2. Students who do not meet this minimum English GPA requirement will be placed on departmental probation;
- 3. Students on probation who do not meet the minimum 2.0 English GPA by the end of the following quarter will be dropped from the English major and returned to PREMAJ or EPRMJ status in Arts and Sciences.

Satisfactory Progress

- 1. Students who have not achieved a minimum grade of 2.0 in prerequisite courses, ENGL 202 and ENGL 197, may not be admitted to the major.
- 2. ENGL 202 and 197 may be repeated once in the following quarter of enrollment. If the minimum grade of 2.0 is not achieved in both courses on the second taking of these courses, the student will be deemed inadmissible and will not be allowed

- to submit further applications. (The repetition limit does not apply to sections of ENGL 197 when linked with courses other than ENGL 202.)
- 3. Admitted students must take ENGL 302 during the first two quarters in the major. A minimum grade of 2.0 in ENGL 302 is required.
- 4. Students who fail to achieve the minimum 2.0 grade in ENGL 302 will be placed on departmental probation.
- 5. ENGL 302 may be repeated once in the following quarter of enrollement. If the minimum grade of 2.0 is not achieved on the second taking, the student will be dropped from the English major and returned to PREMAJ or EPRMJ status in Arts and Sciences.
- 6. A minimum grade of 2.0 in the 400-level Senior Capstone course is required. Students who fail to achieve the 2.0 minimum in the Capstone may not be graduated. Since this is a final requirement, there is no limit on the number of times that the Capstone may be attempted.

Monitoring Academic Progress

The English Advising Office monitors the academic performance of all undergraduates. All students are subject to the UW Satisfactory Progress Policy (http://www.washington.edu/students/reg/regpol.html) regarding grades, credits, and satisfactory progress. The University requires students to maintain a 2.0 cumulative GPA, as does the Department of English. If a course is repeated, both grades are counted in the GPA (while credit is assigned only once).

At the end of every quarter, the English Advising Office reviews the performance of all students and assesses their academic standing. Students will be notified of academic probation or drop by email as soon as practicable after receiving the previous quarter's grade reports. This grade review will be conducted quarterly and each notice of academic probation will be noted in the student's file.

Appeals Process

Appealing drop from major: A student who is dropped under the continuation policy may file a written appeal with the English Advising Office. The appeal must be submitted within 15 working days after the denial, probation, or drop letter was dated. The appeal should state all the facts the student believes justify reconsideration and include supporting documentation. The Director of Undergraduate Programs and Director of Academic Services will review the facts and render a decision within 15 working days after the appeal is received.