



# UNIVERSITY OF WASHINGTON

OFFICE OF THE PRESIDENT

*Mark A. Emmert, President*

December 15, 2008

Dean Ana Mari Cauce  
College of Arts and Sciences  
Box 353765

Dear Ana Mari:

Based on the recommendation of its Subcommittee on Admissions and Programs, the Faculty Council on Academic Standards has recommended approval of the revised admission requirements for the Bachelor of Arts degree in Spanish. A copy of the change is attached.

I am writing to inform you that the Division of Spanish and Portuguese Studies is authorized to specify these requirements beginning spring quarter 2009.

The new requirements should be incorporated in printed statements and in individual department websites as soon as possible. The *General Catalog* website will be updated accordingly by the Registrar's Office.

Sincerely yours,

A handwritten signature in black ink, appearing to read "Mark".

Mark A. Emmert  
President

Enclosure

cc: Ms. Suzanna Martinez (with enclosure)  
Mr. Robert Corbett (with enclosure)  
Dr. Deborah H. Wiegand (with enclosure)  
Mr. Todd Mildon, J.D. (with enclosure SPAN-20080729)

DEC 01 2008



UNIVERSITY OF WASHINGTON  
CREATING AND CHANGING UNDERGRADUATE  
ACADEMIC PROGRAMS

OFFICE USE ONLY  
Control #  
SPAN-20080729

After college/school review, send a signed original and 8 copies to FCAS, Box 355850.

For information about when and how to use this form: <http://depts.washington.edu/uwcr/1503instructions.pdf>

College Arts and Sciences	Department or Unit Spanish and Portuguese Studies	Date 7/29/08
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**New Programs**

- Leading to a Bachelor of \_\_\_\_\_ in \_\_\_\_\_ degree.
- Leading to a Bachelor of \_\_\_\_\_ degree with a major in \_\_\_\_\_
- Leading to a \_\_\_\_\_ Option within the existing major in \_\_\_\_\_
- Leading to a minor in \_\_\_\_\_

**Changes to Existing Programs**

- New Admission Requirements for the Major in Spanish within the Bachelor of Arts
- Revised Admission Requirements for the Major in Spanish within the Bachelor of Arts
- Revised Program Requirements for the Major in \_\_\_\_\_ within the Bachelor of \_\_\_\_\_
- Revised Requirements for the Option in \_\_\_\_\_ within the major in \_\_\_\_\_
- Revised Requirements for the Minor in \_\_\_\_\_

**Other Changes**

- Change name of program from \_\_\_\_\_ to \_\_\_\_\_
- New or Revised Continuation Policy for \_\_\_\_\_
- Eliminate program in \_\_\_\_\_

Proposed Effective Date:

Quarter:  Autumn  Winter  Spring  Summer Year: 20 09

Contact Person Suzanna Martinez	Contact's Phone 206 - 543 - 2075	Contact's Email martis9@u.washington.edu
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**EXPLANATION OF AND RATIONALE FOR PROPOSED CHANGE**

For new programs, please include any relevant supporting documentation such as student learning outcomes, projected enrollments, letters of support and departmental handouts. (Use additional pages if necessary).

Admission requirement #3 is revised to correct the wording to reflect the change from an application process to a major declaration process. In addition, the deadline is clarified to assure that change of major forms can be processed before priority registration for the next quarter. Because autumn registration occurs during spring quarter, change of major forms are not processed during summer quarter.

**CATALOG COPY**

Catalogue Copy as currently written. Include only sections/paragraphs that would be changed if you request is approved. Please cross out or otherwise highlight any deletions.

Department Admission Requirements

1. Completion of SPAN 203, with a minimum cumulative GPA of 2.70 for all Spanish course- work completed and a minimum grade of 2.5 in each Spanish course.
2. Completion of at least 5 credits of English composition with a minimum grade of 2.5.
3. Applications are available outside C-104F Padelford and online beginning the first day of autumn, winter, spring, and summer quarter. To assure registration priority, applications should be reviewed with the Spanish adviser and filed ideally during the first three weeks of the quarter.


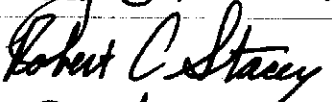
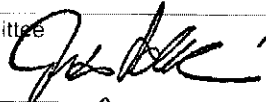
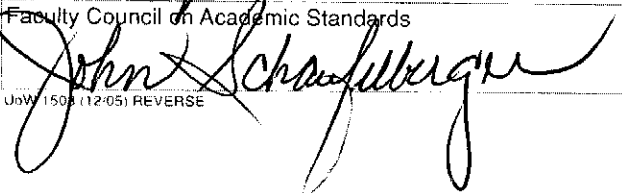
**PROPOSED CATALOG COPY**

Reflecting requested changes (Include exact wording as you wish it to be shown in the printed catalog. Please underline or otherwise highlight any additions. If needed, attach a separate, expanded version of the changes that might appear in department publications)

Department Admission Requirements

1. Completion of SPAN 203, with a minimum cumulative GPA of 2.70 for all Spanish course- work completed and a minimum grade of 2.5 in each Spanish course.
2. Completion of at least 5 credits of English composition with a minimum grade of 2.5.
3. Change of major forms, available online and outside C-104F Padelford, will be processed during autumn, winter, and spring quarters only. Forms and unofficial transcripts should be turned in by the end of the third week of the quarter to assure registration priority for the following quarter. Paperwork turned in after the third week of the quarter will be processed during the following admission cycle.

**SIGNATURES (required)**

Chair/Program Director		Date	8-13-08
Dean		Date	11/10/08
College Committee		Date	11/10/08
Faculty Council on Academic Standards		Date	12/12/08

Univ 1508 (12/05) REVERSE

