



UNIVERSITY OF WASHINGTON

OFFICE OF THE PRESIDENT

Mark A. Emmert, President

April 26, 2006

Acting Dean Mani Soma
College of Engineering
Box 352180

Dear Mani:

Based on the recommendation of its Subcommittee on Admissions and Programs, the Faculty Council on Academic Standards has recommended approval of the revised requirements for a minor in Technical Japanese. A copy of the changes is attached.

I am writing to inform you that the Department of Technical Communication is authorized to specify these requirements beginning autumn quarter 2006.

The new requirements should be incorporated in printed statements and in individual department websites as soon as possible. The *General Catalog* website will be updated accordingly by the Registrar's Office.

Sincerely yours,

Mark A. Emmert
President

Enclosure

cc: Michio Tsutsui (with enclosure)
Mr. Robert Corbett (with enclosure)
Dr. Deborah Wiegand (with enclosure)
Todd Mildon, J.D. (with enclosure TC-20051206)



Creating & Changing Undergraduate Academic Programs

College: Engineering Department or Unit: Technical Communication Date: 12/06/05

New Programs

- Leading to a Bachelor of _____ in _____ degree
- Leading to a Bachelor of _____ degree with a major in _____
- Leading to a _____ Option within the existing major in _____
- Leading to a Minor in _____

Changes to existing programs

- New Admission Requirements for the Major in _____ within the Bachelor of _____
- Revised Admission Requirements for the Major in _____ within the Bachelor of _____
- Revised Program Requirements for the Major in _____ within the Bachelor of _____
- Revised Requirements for the Option in _____ within the major in _____
- Revised Requirements for the Minor in Technical Japanese

Other Changes

- Change name of program from _____ to _____
- New or Revised Continuation Policy for _____
- Eliminate program in _____

Proposed Effective Date: (quarter/year) Autumn 2006

Contact Person	Phone Number	Email
Michio Tsutsui	(206) 685-2566	mtsutsui@u.washington.edu

1. Explanation of and Rationale for Proposed Change: (Please use additional pages if necessary. For new programs, please include any relevant supporting documentation such as student learning outcomes, projected enrollments, letters of support, and departmental handouts.)

The Technical Japanese Program is undergoing a curriculum reform aimed at more efficient use of its teaching resources and more effective instruction while meeting new student needs. This reform involves the integration of TC461, 462, 463 (Technical Japanese 1, 2, 3) and TC471, 472, 473 (Oral Communication in Japanese in Technical and Business Settings 1, 2, 3) into a *new* course sequence: TC461, 462, 463 (Japanese for Technical and Business Professions 1, 2, 3), which will replace the current TC461, 462, 463 and TC471, 472, 473. (Because TJP's 500-level courses are TC561, 562, 563, we prefer to use TC461, 462, 463 for the new courses.) The integration gives the instructor more flexibility in designing syllabuses and course activities, and allows him to achieve the same instructional goals with fewer contact hours by eliminating duplication in the current TC46x and TC 47x. Given the changes above, the required credits need to be changed. The proposed the changes are as follows:

Current: Minimum of 27 credits to include TC461 (3), TC462 (3), TC463 (3), TC471 (3), TC472 (3), and TC473 (3), plus 9 credits from the approved list of elective courses.

New: Minimum of 25 credits to include TC461 (5), TC462 (5), TC463 (5), plus 10 credits from the approved list of elective courses.

Creating & Changing Undergraduate Academic Programs

2. Catalog Copy

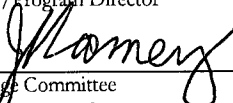
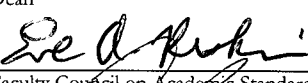
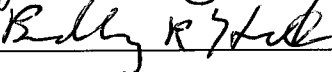
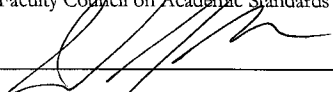
A. Catalog Copy as Currently Written *(Include only sections/paragraphs that would be changed if your request is approved. Please cross out or otherwise highlight any deletions.)*

Minor Requirements: Technical Japanese: Minimum of 27 credits to include TC 461 (3), TC 462 (3), TC 463 (3), TC 471 (3), TC 472 (3), and TC 473 (3), plus 9 credits from the approved list of elective courses. For more information, contact the Technical Japanese Office, 13 Engineering Library.

B. Proposed Catalog Copy, Reflecting Requested Changes *(Include exact wording as you wish it to be shown in the printed catalog. Please underline or otherwise highlight any additions. If needed, attach a separate, expanded version of the changes that might appear in department publications.)*

Minor Requirements: Technical Japanese: Minimum of 25 credits to include TC 461 (5), TC 462 (5), TC 463 (5), plus 10 credits from the approved list of elective courses. For more information, contact the Technical Japanese Office, 13 Engineering Library.

3. Signatures *(required)*

Chair/Program Director 	Date 3/15/06	Dean 	Date 3/21/06
College Committee 	Date 3/21/06	Faculty Council on Academic Standards 	Date 4-7-06