



UNIVERSITY OF WASHINGTON

OFFICE OF THE PRESIDENT

May 24, 2006

Mark A. Emmert, President

Dean Patricia W. Wahl
School of Public Health and Community Medicine
Box 357230

Dear Patricia:

Based on the recommendation of its Subcommittee on Admissions and Programs, the Faculty Council on Academic Standards has recommended approval of the revised requirements for a Bachelor of Science in Health Information Administration. A copy of the change is attached.

I am writing to inform you that the School of Public Health and Community Medicine is authorized to specify these requirements beginning summer quarter 2006.

The new requirements should be incorporated in printed statements and in individual department websites as soon as possible. The *General Catalog* website will be updated accordingly by the Registrar's Office.

Sincerely yours,

A handwritten signature in black ink, appearing to read "Mark".

Mark A. Emmert
President

Enclosure

cc: Marcus Stringer (with enclosure)
Mr. Robert Corbett (with enclosure)
Dr. Deborah H. Wiegand (with enclosure)
Todd Mildon, J.D. (with enclosure HIA-20060302)



HIA-20060302

Creating & Changing Undergraduate Academic Programs*

After college/school review, send signed original and 8 copies to: FCAS, Box 351271

College: School of Public Health and Community Medicine

Department or Unit: Health Information Administration

Date: March 2, 2006

New Programs

- Leading to a Bachelor of _____ in _____ degree
- Leading to a Bachelor of _____ degree with a major in _____
- Leading to a _____ Option within the existing major in _____
- Leading to a Minor in _____

Changes to existing programs

- New Admission Requirements for the Major in _____ within the Bachelor of _____
- Revised Admission Requirements for the Major in _____ within the Bachelor of _____
- Revised Program Requirements for the Major in Health Information Administration within the Bachelor of Science.
- Revised Requirements for the Option in _____ within the major in _____
- Revised Requirements for the Minor in _____

Other Changes

- Change name of program from _____ to _____
- New or Revised Continuation Policy for _____
- Eliminate program in _____

Proposed Effective Date: (quarter/year) Summer/2006

Contact Person	Phone Number	Email
Marcus Stringer	543-8810	marcuss@u.washington.edu

1. **Explanation of and Rationale for Proposed Change:** (Please use additional pages if necessary. For new programs, please include any relevant supporting documentation such as student learning outcomes, projected enrollments, letters of support, and departmental handouts.)

The proposed changes in curriculum:

- 1) adjust courses to expand/re-align content sequence to meet new accreditation standards from the American Health Information Management Association (AHIMA)
- 2) consolidate selected courses to provide more cohesive coverage
- 3) meet course consolidation goals to accomplish budget objectives.

* For information about when and how to use this form please go to <http://www.washington.edu/faculty/facsenate/councils/fcas/1503/>.

Creating & Changing Undergraduate Academic Programs

2. Catalog Copy

A. Catalog Copy as Currently Written (*Include only sections/paragraphs that would be changed if your request is approved. Please cross out or otherwise highlight any deletions.*)

Program Requirements

1. General Education Requirements
 - a. English Composition and Additional Writing (15 credits): English composition (5 credits); additional writing (W courses) (10 credits)
 - b. Quantitative & Symbolic Reasoning (4-5 credits): Depending on course taken, may be satisfied by the statistics prerequisite requirement.
 - c. Areas of Knowledge (60 credits): Minimum 20 credits each in Visual, Literary, & Performing Arts (VLPA), Individuals & Societies (I&S), and Natural World (NW). (BIOL 118 and BIOL 119 may count toward both the prerequisite and NW requirements.)
- ~~2. Program Requirements (57 credits): Includes all 400-level HLA courses shown under "Courses" on this website.~~
3. Electives to complete minimum of 180 credits required for a degree.

Creating & Changing Undergraduate Academic Programs

B. Proposed Catalog Copy, Reflecting Requested Changes (*Include exact wording as you wish it to be shown in the printed catalog. Please underline or otherwise highlight any additions. If needed, attach a separate, expanded version of the changes that might appear in department publications.*)

Program Requirements

1. General Education Requirements




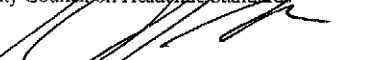
- a. English Composition and Additional Writing (15 credits): English composition (5 credits); additional writing (W courses) (10 credits)
- b. Quantitative & Symbolic Reasoning (4-5 credits): Depending on course taken, may be satisfied by the statistics prerequisite requirement.
- c. Areas of Knowledge (60 credits)
 Minimum 20 credits each in Visual, Literary, and Performing Arts (VLPA), Individuals & Societies (I&S), and Natural World (NW). (Where applicable, courses taken to satisfy admission requirements may also count toward the NW requirements.)

2. Program Requirements (57 credits)

- a. Disease Concepts (4 credits): HIA 409
- b. Information Systems (16 credits): HIA 410, HIA 420, HIA 421
- c. Coding and Vocabulary (5 credits): HIA 412
- d. Management (24 credits): HIA 450, HIA 454, HIA 455, HIA 456, HIA 470, HIA 480
- e. Internships and Projects (8 credits): HIA 460, HIA 462, HIA 499

3. Additional electives to complete minimum of 180 credits required for a degree.

3. Signatures (required)

Chair/Program Director 	Date 5/16/06	Dean 	Date 5/17/06
College Committee 	Date 5/17/06	Faculty Council on Academic Standards 	Date 5-17-06