



UNIVERSITY OF WASHINGTON

OFFICE OF THE PRESIDENT

Mark A. Emmert, President

June 17, 2005

Acting Dean Mani Soma
College of Engineering
Box 352180

Dear Mani:

Based on the recommendation of its Subcommittee on Admissions and Programs, the Faculty Council on Academic Standards has recommended approval of the revised requirements for a Bachelor of Science degree in Technical Communication. A copy of the changes is attached.

I am writing to inform you that the Department of Technical Communication is authorized to specify these requirements beginning autumn quarter 2005.

The new requirements should be incorporated in printed statements and in individual department websites as soon as possible. The *General Catalog* website will be updated accordingly by the Registrar's Office.

Sincerely yours,

Mark A. Emmert
President

Enclosure

cc: Professor Judith A. Ramey (with enclosure)
Enrollment Services c/o Diane Hanks (with enclosure)
Mr. Robert Corbett (with enclosure)
Dr. Deborah Wiegand (with enclosure) TC - 056505



TC-050505

Creating & Changing Undergraduate Academic Programs*

After college/school review, send signed original and 8 copies to: FCAS, Box 351271

College: Engineering Department or Unit: Technical Communication Date: 5/5/05

New Programs

- Leading to a Bachelor of _____ in _____ degree
- Leading to a Bachelor of _____ degree with a major in _____
- Leading to a _____ Option within the existing major in _____
- Leading to a Minor in _____

Changes to existing programs

- New Admission Requirements for the Major in _____ within the Bachelor of _____
- Revised Admission Requirements for the Major in _____ within the Bachelor of _____
- Revised Program Requirements for the Bachelor of Science in Technical Communication (BSTC)
- Revised Requirements for the Option in _____ within the major in _____
- Revised Requirements for the Minor in _____

Other Changes

- Change name of program from _____ to _____
- New or Revised Continuation Policy for _____
- Eliminate program in _____

Proposed Effective Date: (quarter/year) _____

Contact Person	Phone Number	Email
Jesse Knappenberger	543-1798	knappy@u.washington.edu

Explanation of and Rationale for Proposed Change: (Please use additional pages if necessary. For new programs, please include any relevant supporting documentation such as student learning outcomes, projected enrollments, letters support, and departmental handouts.)

See attached memo.

* For information about when and how to use this form please go to <http://www.washington.edu/faculty/facsenate/councils/fcas/1503/>.

Creating & Changing Undergraduate Academic Programs

2. Catalog Copy

A. Catalog Copy as Currently Written (*Include only sections/paragraphs that would be changed if your request is approved. Please cross out or otherwise highlight any deletions.*)

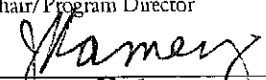
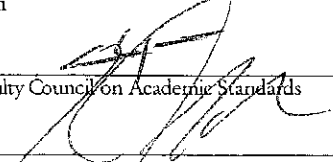
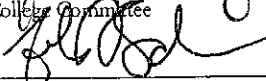
Graduation Requirements: The B.S.T.C. degree requires 180 credits, distributed according to the following minimum number of credits in each component: 50 credits in mathematics and natural science (with a minimum of 15 credits in mathematics or statistics, and 15 credits in natural science); 13 credits of written and oral communication (including TC 231); 12 credits of technical/analytical course work (including either CSE/ENGR 142 or PHIL 120); 30 credits of VLPA and I&S; 46 credits of required TC courses; 21 credits of approved electives that demonstrate a coherent and relevant area of specialization; and 8 credits of free electives.

B. Proposed Catalog Copy, Reflecting Requested Changes (*Include exact wording as you wish it to be shown in the printed catalog. Please underline or otherwise highlight any additions. If needed, attach a separate, expanded version of the changes that might appear in department publications.*)

Graduation Requirements: The B.S.T.C. degree requires 180 credits, distributed according to the following minimum number of credits in each component: 50 credits in mathematics and natural science (with a minimum of 15 credits in mathematics or statistics, and 15 credits in natural science); 13 credits of written and oral communication (including TC 231); 12 credits of technical/analytical course work (including either CSE/ENGR 142 or PHIL 120); 30 credits of VLPA and I&S; 51 credits of required TC courses; 19 credits of approved electives that demonstrate a coherent and relevant area of specialization; and 5 credits of free electives.

(Please use the catalog copy on the following page.)

3. Signatures (required)

Chair/Program Director 	Date 5/6/05	Dean 	Date 5-18-05
College Committee 	Date 19 May 05	Faculty Council on Academic Standards	Date 6-3-05

May 5th, 2005

To Whom It May Concern:

TC 412- Print Production has been a partial core requirement for the BSTC degree. Currently students are required to take *either* TC 412 or TC 437 – Web Design & Web Publishing. Each class contains curriculum represented in the core competencies outlined by TC faculty. Each class needs to be a separate requirement, therefore we are requesting TC 412 be added as a required course to the TC major curriculum.

Below is a revised version of the departmental graduation requirements.

Graduation Requirements

180 credits as follows:

General Education Requirements (93 credits)

1. *Written and Oral Communications (13 credits):* 5 credits of English composition from the University list; T C 231; 5 credits of oral/written communication from TC list (see adviser).
2. *Visual, Literary, and Performing Arts (VLPA), and Individuals & Societies (I&S) (30 credits):* A minimum of 10 credits is required in each area.
3. *Math and Natural Science (50 credits):*
 - a. *Mathematics (minimum 15 credits, see list of qualifying courses on T C Web site)*
 - b. *Science (minimum 15 credits, see list of qualifying courses on T C Web site)*

Major Requirements (79 82 credits)

1. *Technical Communication Core (46 51 credits):* TC 310, TC 400, TC 401, TC 402, TC 403, TC 407, TC 411, TC 412 or, TC 437, TC 493, TC 495.
2. *Technical/Analytical (12 credits):* Must include either CSE 142 or PHIL 120.
3. *Approved Electives (~~21~~ 19 credits):* Must demonstrate a coherent and relevant area of specialization.

Free Electives (8 5 credits)