



University of Washington Office of the President, Box 351230

February 27, 2004

Dean Michael B. Eisenberg  
The Information School  
Box 352840

Dear Mike:

Based upon the recommendation of its Subcommittee on Admissions and Programs, the Faculty Council on Academic Standards has recommended approval of the revised admission requirements for the Bachelor of Science degree in Informatics. A copy of the change is attached.

I am writing to inform you that the Information School is authorized to specify these requirements beginning spring quarter 2005.

The new requirements should be incorporated in printed statements and in individual department websites as soon as possible. The *General Catalog* website will be updated accordingly by the Registrar's Office.

Sincerely yours,

A handwritten signature in black ink that reads 'LEE'.

Lee L. Huntsman  
President

Enclosure

cc: Professor Batya Friedman (with enclosure)  
Mr. W. W. Washburn (with enclosure)  
Mr. Robert Corbett (with enclosure) *INFOR -012104*



# Creating & Changing Undergraduate Academic Programs\*

After college/school review, send signed original and 8 copies to: FCAS, Box 351271

INFOR-012104

College: Information School Department or Unit: Informatics Date: January 21, 2003

### New Programs

- Leading to a Bachelor of \_\_\_\_\_ degree
- Leading to a Bachelor of \_\_\_\_\_ degree with a major in \_\_\_\_\_
- Leading to a \_\_\_\_\_ Option within the existing major in \_\_\_\_\_
- Leading to a Minor in \_\_\_\_\_

### Changes to existing programs

- New Admission Requirements for the Major in \_\_\_\_\_ within the Bachelor of \_\_\_\_\_
- Revised Admission Requirements for the Major in \_\_\_\_\_ within the Bachelor of \_\_\_\_\_
- Revised Program Requirements for the Major in Informatics within the Bachelor of Science
- Revised Requirements for the Option in \_\_\_\_\_ within the major in \_\_\_\_\_
- Revised Requirements for the Minor in \_\_\_\_\_

### Other Changes

- Change name of program from \_\_\_\_\_ to \_\_\_\_\_
- New or Revised Continuation Policy for \_\_\_\_\_
- Eliminate program in \_\_\_\_\_

Proposed Effective Date: (quarter/year) \_\_\_\_\_ Spring 2005

Contact Person	Phone Number	Email
Mariko Navin	616-1197	mnavin@u.washington.edu

**Explanation of and Rationale for Proposed Change:** (Please use additional pages if necessary. For new programs, please include any relevant supporting documentation such as student learning outcomes, projected enrollments, letters support, and departmental bandouts.)

The Informatics Admissions Committee proposes the new application deadline of April 15 for Informatics admissions effective 2005. The current deadline is May 1, but the Committee would like to have additional time to read and process the applications. The Informatics program tries to notify students of the admissions decisions immediately after spring grades are posted in June. As it is currently, we are rushed to verify grades, read personal statements, and to arrange Committee meeting in the busy six week period at the end of the quarter. With the expansion of the program beginning in 2004, the proposed two-week earlier deadline will become even more important to help us deal with the increased number of applications.

\* For information about when and how to use this form please go to <http://www.washington.edu/faculty/facsenate/councils/fcas/1503/>.

## Creating & Changing Undergraduate Academic Programs

### 2. Catalog Copy

A. Catalog Copy as Currently Written *(Include only sections/paragraphs that would be changed if your request is approved. Please cross out or otherwise highlight any deletions.)*

*Admission Requirements:*

1. Completion of INFO 100\* (5 credits), CSE 142 (4) and 143 (5), STAT 311 (5); one English composition course selected from the University list (5), with a minimum grade of 2.0 in each course. Departmentally-approved transfer equivalents may be used to substitute for prerequisite courses.
2. Minimum 2.00 cumulative college GPA.
3. Admission is competitive, based on the following criteria: (a) overall academic performance; (b) grades in courses required for admission to the major; (c) personal statement reflecting an interest in and commitment to becoming a major in this field; and (d) other evidence of interest and commitment to the field (e.g., work experience, internships). Meeting the above criteria does not guarantee admission to the department.
4. Application deadline is ~~May 1~~. Students apply online at [www.ischool.washington.edu](http://www.ischool.washington.edu) between February 1 and ~~May 1~~. Admission is for autumn quarter only.

Transfer students should contact the Information School as soon as they become interested in the Informatics major. The School will consider courses equivalent to CSE 143 and may allow a student to be admitted provisionally on the condition that the student completes CSE 143 or equivalent with a minimum grade of 2.0 during the summer before matriculating in the program.

B. Proposed Catalog Copy, Reflecting Requested Changes *(Include exact wording as you wish it to be shown in the printed catalog. Please underline or otherwise highlight any additions. If needed, attach a separate, expanded version of the changes that might appear in department publications.)*

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### 3. Signatures (required)

Chair/Program Director <i>Batya Friedman</i>	Date <i>Jan 20, 2004</i>	Dean <i>[Signature]</i>	Date <i>1/20/04</i>
College Committee <i>Heather Suter</i>	Date <i>2/9/04</i>	Faculty Council on Academic Standards <i>[Signature]</i>	Date <i>2/20/04</i>

UoW form 1503 revised 6/03