



UNIVERSITY OF WASHINGTON

OFFICE OF THE PRESIDENT

June 17, 2005

Mark A. Emmert, President

Dean David C. Hodge
College of Arts and Sciences
Box 353765

Dear David:

Based upon the recommendation of its Subcommittee on Admissions and Programs, the Faculty Council on Academic Standards and the Bothell and Tacoma faculty have recommended approval of a new minor in French Studies. A copy of the new minor is attached.

I am writing to inform you that the Division of French and Italian Studies is authorized to offer this minor beginning autumn quarter 2005.

The new minor should be incorporated in printed statements and in individual department websites as soon as possible. The *General Catalog* website will be updated accordingly by the Registrar's Office.

Sincerely yours,

Mark A. Emmert
President

Enclosure

cc: Professor John T.S. Keeler (with enclosure)
Enrollment Services c/o Diane Hanks (with enclosure)
Mr. Robert Corbett (with enclosure)
Dr. Deborah H. Wiegand (with enclosure) *FRENCH-08 3164*

FRENCH-083104

Creating & Changing Undergraduate Academic Programs



College: Arts and Sciences Department or Unit: French & Italian Studies Date: 8/31/04

New Programs

- Leading to a Bachelor of _____ in _____ degree
- Leading to a Bachelor of _____ degree with a major in _____
- Leading to a _____ Option within the existing major in _____
- Leading to a Minor in ~~French Studies~~ FRENCH STUDIES

Changes to existing programs

- New Admission Requirements for the Major in _____ within the Bachelor of _____
- Revised Admission Requirements for the Major in _____ within the Bachelor of _____
- Revised Program Requirements for the Major in _____ within the Bachelor of _____
- Revised Requirements for the Option in _____ within the major in _____
- Revised Requirements for the Minor in _____

Other Changes

- Change name of program from _____ to _____
- New or Revised Continuation Policy for _____
- Eliminate program in _____

Proposed Effective Date: (quarter/year) Winter 2005

Contact Person	Phone Number	Email
John Keeler, Chair, FIS	543-6241 or 685-1450 ext 4	keeler@u.washington.edu

Explanation of and Rationale for Proposed Change: (Please use additional pages if necessary. For new programs, please include any relevant supporting documentation such as student learning outcomes, projected enrollments, letters of support, and departmental handouts.)

The FIS faculty voted unanimously to launch a minor in French Studies for one compelling reason: our students have been requesting this option for years and we finally decided that we should attempt to accommodate the demand. We already offer a minor in Italian Studies, so this move will also give our programs better balance.

An additional factor prompting this move was the effect of the 210 credit cap policy. A good number of students told our advisor and faculty this past year that, because of the cap, they would not be able to complete a double major with French or Italian as the #2 major. Such students could at least fit a minor into their credit limit, we are told.

It is difficult to predict enrollments in the French minor. What we expect is that fewer students will enroll as majors (we currently have 120-140 declared majors) and a good number will enroll as minors instead.

Creating & Changing Undergraduate Academic Programs

. Catalog Copy

A. Catalog Copy as Currently Written (*Include only sections/paragraphs that would be changed if your request is approved. Please cross out or otherwise highlight any deletions.*)

No deletions—only the additions noted in section B below.

B. Proposed Catalog Copy, Reflecting Requested Changes (*Include exact wording as you wish it to be shown in the printed catalog. Please underline or otherwise highlight any additions. If needed, attach a separate, expanded version of the changes that might appear in department publications.*)

Note: Additions Underlined

Page 1 of French and Italian Studies section of “Romance languages and Literature” in the on-line general catalog:

The Division of French and Italian Studies offers the following programs of study:

- *The Bachelor of Arts degree with a major in French or Italian
- *A minor in French or Italian

Page 2:

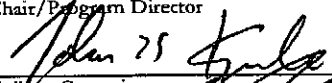
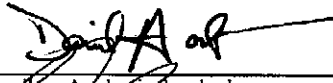

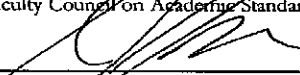
Minor

Minor Requirements: French – 30 credits including FRENCH 301, FRENCH 302, FRENCH 303, FRENCH 378, FRENCH 304 (or FRENCH 305), and FRENCH 306 or a 400-level course (with permission of the instructor).

Minor Requirements: Italian....

Creating & Changing Undergraduate Academic Programs

3. Signatures (required)

Chair/Program Director 	Date 8/31/04	Dean 	Date DEC 10 2004
College Committee 	Date DEC 10 2004	Faculty Council on Academic Standards 	Date 1-14-05

Date: Thu, 2 Jun 2005 15:09:11 -0700 (Pacific Daylight Time)
From: Carol Niccolls <csn@u.washington.edu>
To: Diane M Hanks <dhanks@u.washington.edu>
Cc: Nancy L. Bradshaw <bradsn@u.washington.edu>,
Ruth M Bogle <rbogle@u.washington.edu>,
Lorraine Beverly <lbev@u.washington.edu>
Subject: UW Seattle proposed Minor in French Studies

Dear Diane,

This is to advise that we have received approval from the Faculty Senate and the Faculty Council on Tri-campus Policy for the UW Seattle Minor in French Studies. President Mark A. Emmert agrees with their recommendation. Please send out the approval letter from the president at your convenience. Thank you.

Sincerely yours,

Carol S. Niccolls

Carol S. Niccolls Telephone: 206/543-5010
Executive Assistant to the President Facsimile: 206/616-1784
Office of the President Email: csn@u.washington.edu
301 Gerberding Hall, Box 351230
University of Washington
Seattle, WA 98195



UNIVERSITY OF WASHINGTON

OFFICE OF THE FACULTY SENATE
G. Ross Heath, Chair

Memorandum

To: Mark A. Emmert
President

From: G. Ross Heath
Professor, School of Oceanography
Dean Emeritus, College of Ocean & Fishery Sciences
Chair, Faculty Senate

A handwritten signature in black ink that reads "G. Ross Heath".

Date: May 31, 2005

Subject: UW Seattle Proposed Minor in French Studies

As a follow-up to the Faculty Senate E-mail approval of the UW Seattle minor in French studies dated March 1, 2005, the Faculty Senate concurs with the Faculty Council on Tri-campus Policy in recommending approval of the UW Seattle minor in French Studies. It was concluded that the curriculum received a satisfactory review by all University of Washington campuses and that we are not aware of any concerns regarding this offering.

Thank you for the opportunity to respond.

/nlb

cc: David Thorud, Acting Provost
Marcia Killien, Chair, Faculty Council on Tri-campus Policy
Diane Hanks, Administrative Assistant, Enrollment Services