



Creating & Changing Undergraduate Academic Programs*

After college/school review, send signed original and 8 copies to: FCAS, Box 351271

College: ARTS & SCIENCES Department or Unit: SCANDINAVIAN STUDIES Date: 11-18-04

New Programs

- Leading to a Bachelor of _____ in _____ degree
- Leading to a Bachelor of ARTS degree with a major in FINNISH
- Leading to a _____ Option within the existing major in _____
- Leading to a Minor in _____

Changes to existing programs

- New Admission Requirements for the Major in _____ within the Bachelor of _____
- Revised Admission Requirements for the Major in _____ within the Bachelor of _____
- Revised Program Requirements for the Major in _____ within the Bachelor of _____
- Revised Requirements for the Option in _____ within the major in _____
- Revised Requirements for the Minor in _____

Other Changes

- Change name of program from _____ to _____
- New or Revised Continuation Policy for _____
- Eliminate program in _____

Proposed Effective Date: (quarter/year) AUTUMN 2005

Contact Person	Phone Number	Email
* Terje Leiren, Chair	(206) 543-7233	leiren@u.washington.edu

1. **Explanation of and Rationale for Proposed Change:** (Please use additional pages if necessary. For new programs, please include any relevant supporting documentation such as student learning outcomes, projected enrollments, letters of support, and departmental handouts.)

The Department of Scandinavian Studies wishes to add a Finnish major to the already existing majors in the department in Danish, Norwegian, Swedish, and Scandinavian Area Studies. There is currently a Finnish minor. All courses and faculty are in place to support a Finnish major. Assistant Professor Andrew Nestingen is the primary faculty member responsible for the Finnish program, but several other faculty members currently teach courses which will be part of the major. Additionally, we have a Finnish lecturer in place who, through an agreement between the College of Arts and Sciences and the Finnish Ministry of Education, teaches Finnish second and third year language and culture courses. Several students have taken Finnish minors over the past decade but have not been able to major in Finnish. The Department sees the Finnish major as a natural addition to its offerings and completes its coverage of the Nordic/Scandinavian area.

* For information about when and how to use this form please go to <http://www.washington.edu/faculty/facsenate/councils/fcas/1503/>.

Creating & Changing Undergraduate Academic Programs

2. Catalog Copy

A. Catalog Copy as Currently Written *(Include only sections/ paragraphs that would be changed if your request is approved. Please cross out or otherwise highlight any deletions.)*

Danish, Norwegian, or Swedish: At least 65 credits of which 35 are in upper-division courses. The 65 credits include 30 credits in first- and second-year language training, 15 credits in literature courses in the chosen language, one course in Scandinavian area studies, a course in the history of Scandinavian languages, a course in Scandinavian literature in translation, and a senior essay (SCAND 498).


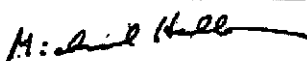
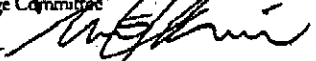
Scandinavian Area Studies: 65 credits, of which 35 are in upper-division courses. The 65 credits include 30 credits in the chosen Scandinavian or Baltic language (normally first- and second year), a minimum of one course from each of four area-studies fields (Scandinavian folklore and film/literature; history and mythology; society and politics), and a senior essay (SCAND 498).

B. Proposed Catalog Copy, Reflecting Requested Changes *(Include exact wording as you wish it to be shown in the printed catalog. Please underline or otherwise highlight any additions. If needed, attach a separate, expanded version of the changes that might appear in department publications.)*

Danish, Finnish, Norwegian, or Swedish: At least 65 credits, of which 35 are in upper-division courses. The 65 credits include 30 credits in first- and second-year language training, 15 credits in literature courses in the chosen language, one course in Scandinavian area studies, a course in the history of Scandinavian languages or Finnish cultural studies, a course in Scandinavian literature in translation, and a senior essay (SCAND 498).

Scandinavian Area Studies: 65 credits, of which 35 are in upper-division courses. The 65 credits include 30 credits in the chosen Scandinavian or Baltic language (normally first- and second-year), a minimum of one course from each of four area-studies fields (Scandinavian folklore and film/literature; history and mythology; society and politics), and a senior essay (SCAND 498).

3. Signatures (required)

Chair/Program Director 	Date 11-19-04	Dean 	Date APR 11 2005
College Committee 	Date APR 11 2005	Faculty Council on Academic Standards	Date

Proposed

**DEPARTMENT OF SCANDINAVIAN STUDIES
UNIVERSITY OF WASHINGTON
Undergraduate Major Program in Finnish**

Major Requirements:

65 credits of which 30 are on the 300 level or above. The 65 credits include 30 credits in first and second year Finnish language, three literature courses in the target language, one course in Scandinavian literature in translation, one course in Finnish cultural studies, one course in Scandinavian area studies, and a senior essay.

Program Description:

- I. Students shall complete second-year training in Finnish. Advanced students may take a proficiency exam to meet the requirement.
- II. Complete course work in the following fields:
 - A. **Finnish Language and Literature.** May be taken for 15 credits:
FINN 310 Topics in Finnish Language and Culture (5, max 15)
 - B. **Scandinavian Literature in Translation.** One of the following:
SCAND 312 Masterpieces of Scandinavian Literature (5)
SCAND 327 Women in Scandinavian Society (5)
SCAND 335 Scandinavian Children's Literature (5)
SCAND 367 Sexuality in Scandinavia: Myth and Reality (5)
SCAND 427 Scandinavian Women Writers (5)
SCAND 431 The Northern European Ballad (5)
SCAND 445 The Nordic-Baltic Region and the War: Literary Representations (5)
SCAND 462 Isak Dinesen and Karen Blixen (5)
SCAND 481 August Strindberg and European Cultural History (5)
 - C. **Finnish Cultural Studies**
SCAND 340 Kalevala and the Epic Tradition (5)
 - D. **Scandinavian Area Studies.** At least one of the following:
SCAND 325 Scandinavian Public Policy (5)
SCAND 326 Scandinavia in World Affairs (5)
SCAND 327 Women in Scandinavian Society (5)
SCAND 330 Scandinavian Mythology (5)
SCAND 331 Folk Narrative (5)
SCAND 332 Folk Belief and World View (5)
SCAND 333 Folklife and Material Culture (5)
SCAND 334 Immigrant and Ethnic Folklore (5)
SCAND 341 Sami Culture and History (5)
SCAND 344 The Baltic States and Scandinavia (5)
SCAND 345 Baltic Cultures (5)

- SCAND 350 Environmental Norms in International Politics (5)
- SCAND 360 Scandinavian Cinema (5)
- SCAND 370 The Vikings (5)
- SCAND 380 History of Scandinavia to 1720 (5)
- SCAND 381 History of Scandinavia Since 1720 (5)
- SCAND 402 International Political Economy and Scandinavia (5)
- SCAND 403 Scandinavian Immigration in History and Literature (5)
- SCAND 430 Readings in Folklore (5)
- SCAND 437 Politics in Scandinavia (5)
- SCAND 454 Baltic History (5)
- SCAND 455 Baltic States Since 1991 (5)
- SCAND 470 Senior Seminar in Folklore (5)

III. **Senior Essay** (SCAND 498, 5 credits) during senior year on a Finnish topic under supervision of appropriate faculty.

Credits earned during studies in Finland can be transferred in consultation with the Foreign Study Office and the Scandinavian Department.

Other courses may be substituted per discussion with the Undergraduate Adviser.

SCAND 498 – SENIOR ESSAY AGREEMENT FORM

Department of Scandinavian Studies

University of Washington

Box 353420

Seattle, WA 98195-3420

(206) 543-0645/Fax (206) 685-9173

Student Name: _____ Student #: _____

Email: _____ Phone: _____

Quarter: _____ Autumn _____ Winter _____ Spring _____ Summer Year: _____

GUIDELINES FOR THE SENIOR ESSAY

Majors in the Scandinavian languages and in Scandinavian Area Studies are expected to complete a senior essay as part of their program of studies. The senior essay is intended to offer the student an opportunity to pursue some aspect of their studies in the Scandinavian languages, literature, or area studies in greater depth and to produce a research or critical paper of approximately 25 pages in length. Students are encouraged to do research in the original Scandinavian languages and use primary source material. References, notes, and bibliographic information must conform to either *MLA* or *Chicago Manual of Style* requirements and format. Demonstration of proper scholarly citation techniques is an integral part of the senior essay project.

Students are advised to consult with faculty members during the quarter prior to registering for SCAND 498 and must submit an outline or abstract of the proposed essay and a preliminary bibliography in advance. It is strongly recommended that students purchase either the *MLA Handbook for Writers of Research Papers* or *The Chicago Manual of Style* at the beginning of the project.

A senior should register for SCAND 498 (5 credits) during the quarter in which he or she intends to complete his or her senior essay. Registration requires permission of the instructor who will supervise the essay credits. In order to register for SCAND 498, students must get the instructor's faculty code number from the staff in the department's main office.

Students must submit two copies of the senior essay, one copy to their supervisor and one copy to the Department of Scandinavian Studies main office.

DUE DATES

Week 3: 1) Review and critique of previous research; 2) detailed thesis outline.

Week 7: First draft.

Week 10: Final version by last day of instruction.

Paper Title: _____

Student Signature: _____ Date: _____

Faculty Signature: _____ Date: _____

*Here is the Swedish
major for competent son.*

**DEPARTMENT OF SCANDINAVIAN STUDIES
UNIVERSITY OF WASHINGTON
Undergraduate Major Program in Swedish**

Major Requirements:

65 credits of which 30 are on the 300 level or above. The 65 credits include 30 credits in first and second year Swedish language, three literature courses in the target language, one course in Scandinavian literature in translation, one course in the history of Scandinavian languages, one course in Scandinavian area studies, and a senior essay.

Program Description:

- I. Students shall complete second-year training in Swedish. Advanced students may take a proficiency exam to meet the requirement.

- II. Complete course work in the following fields:
 - A. **Swedish Language and Literature.** Any three of the following:
 - SWED 300 Swedish Women Writers (5)
 - SWED 301 Topics in Swedish Literature and Culture (5, max 15)
 - SWED 302 The Swedish Novel (5)
 - SWED 352 Strindberg and His Works (5)

 - B. **Scandinavian Literature in Translation.** One of the following:
 - SCAND 312 Masterpieces of Scandinavian Literature (5)
 - SCAND 327 Women in Scandinavian Society (5)
 - SCAND 335 Scandinavian Children's Literature (5)
 - SCAND 340 Kalevala and the Epic Tradition (5)
 - SCAND 367 Sexuality in Scandinavia: Myth and Reality (5)
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 - SCAND 445 The Nordic-Baltic Region and the War: Literary Representations (5)
 - SCAND 462 Isak Dinesen and Karen Blixen (5)
 - SCAND 481 August Strindberg and European Cultural History (5)

 - C. **History of Scandinavian Languages**
 - SCAND 460 History of the Scandinavian Languages (5) (usually offered Fall Quarter)

 - D. **Scandinavian Area Studies.** At least one of the following:
 - SCAND 325 Scandinavian Public Policy (5)
 - SCAND 326 Scandinavia in World Affairs (5)
 - SCAND 327 Women in Scandinavian Society (5)
 - SCAND 330 Scandinavian Mythology (5)
 - SCAND 331 Folk Narrative (5)
 - SCAND 332 Folk Belief and World View (5)

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III. **Senior Essay** (SCAND 498, 5 credits) during senior year on a Swedish topic under supervision of appropriate faculty.

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Quarter: _____ Autumn _____ Winter _____ Spring _____ Summer Year: _____

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Student Signature: _____ Date: _____

Faculty Signature: _____ Date: _____

UNIVERSITY OF WASHINGTON
FACULTY COUNCIL ON ACADEMIC STANDARDS

The Faculty Council on Academic Standards met on Friday, **June 3, 2005** at 1:30 p.m. Chair Don Janssen presided.

Synopsis

1. Approval of May 20, 2005 Minutes.
2. New Business:
 - Dual Degree/Major, etc.: Discussion with Paul LePore:
Assistant Dean for Educational Programs, College of Arts and Sciences.
3. Old Business:
 - SCAP
4. More New Business.
 - Meeting on Office of Undergraduate Education Reorganization – Steve Buck.
 - Ongoing/Unfinished Issues for next year?
 - FCAS Input for Program Reviews by Graduate School
 - DL Courses (possible working group with other Councils)
 - Holistic Admissions for Freshmen
 - FCAS 2004-2005 Annual Report (for Class “C” Bulletin)

Approval of minutes

The minutes of the May 20, 2005 FCAS meeting were approved as written.

Dual Degree/Major - Discussion with Paul LePore: Assistant Dean for Educational Programs, College of Arts and Sciences

Janssen said a few faculty in the College of Arts and Sciences have expressed displeasure with the Task Force on Academic Progress of UW-Seattle’s recommendation to eliminate concurrent degrees of the same degree name. He asked guest Paul LePore, Assistant Dean for Educational Programs, College of Arts and Sciences, for his perception of this issue. LePore said, “You mean the elimination of the 45 credit requirement for dual degrees? Only a handful of students want two degrees in the same degree area. So it’s not a huge issue as I see it. It goes back to the issue of whether or not a student focusing in two areas can get the breadth they need in 180 credits. It depends on what the degrees are, too. There is no one answer that says ‘the student is too narrow’. We have nothing against students who are receiving the same degree being limited to 180 credits. We have never thought of 45 credits – as the number of credits required for a second degree – to be a good magic number.” He added: “The cross-college distinction is lost on me. It seems a little arbitrary; the distinction being drawn here.”

Janssen said, “The chief distinction is that a student can do a double major in the same college.” Mildon said, “Other institutions allow two degrees in two different colleges.” Janssen said, “Double degree programs need to be well-defined. If that were done, it could accommodate Arts and Sciences concerns. Something the council agrees on is that there should be some additional work on the second degree.” Mildon said, “Some students consider it valuable to have two degrees rather than a double major.” LePore pointed out that “it *can* be a career issue”. Wiegand informed the council that “the ASUW does *not* support the Task Force recommendation to eliminate what the ASUW refers to – in its Resolution before the Student Senate – as ‘two same name degrees’.” LePore said, “Given our enrollment management plans now, it’s not as big an issue as it once was. It *is* somewhat arbitrary. At 180 credits, a student could earn a double major in the same college, but not a double degree. As for upper-division credits, there are not that many upper-division courses being taken. Not as many as you might think. I

don't perceive this issue as a problem. And you're right when you suggest that if we make it possible to complete the two degrees in fewer credits, it will devalue their degrees somewhat."

Navin said, "Most students that I studied [in a survey conducted on behalf of FCAS] were done with their double degree in fewer than 210 credits." Wiegand said, "Usually, a student can't finish two degrees in fewer than 210 credits, but we don't need 45 more credits [beyond 180]." Wiegand asked LePore how "the conversation is going [on this issue] in Arts and Sciences". LePore said, "I could ask deans, and also check with advisers. And I could present an FCAS proposal. The upper-division issue *is* relevant: that students graduate with so few upper division credits." Janssen said, "We need the degree to be a true baccalaureate degree, and not an extended associate degree." LePore said, "I'll share this discussion with A&S deans."

SCAP: Subcommittee on Admissions and Programs

Routine Proposals

The following proposals were deemed "routine" by SCAP at its May 27th and June 3rd, 2005 meetings:

Proposals addressed by the Subcommittee on Admissions and Programs (SCAP) May 27, 2005 and June 3, 2005 SCAP Meetings (for June 3, 2005 FCAS Meeting)

1. College of Arts and Sciences – International Studies / Latin American Studies (SIS-122204). Revised Major Requirements. "Latin American Studies is proposing the following changes in order to adjust to faculty changes that have taken place over the last decade, help make the major more user-friendly and beneficial for students, bring the curriculum in line with the regional redefinition of the program which now includes the French speaking Americas, and conform with the larger revisions for all major sequences in the Jackson School of International Studies: 1) The addition of French to the required language list given that the Latin American Studies program now includes an emphasis not only on the Portuguese- and Spanish-speaking Americas but also on the French-speaking Americas; 2) The addition of SIS 201 to the Latin American Studies requirements so as to conform to larger revisions for all major sequences in the School of International Studies; 3) The redefinition of the core courses from one of history, culture and development to one of simple history and contemporary Latin America so as to adjust to changes in our faculty (due to retirements, new hires, etc.) which will in turn make our program more user-friendly for majors; 4) The transformation of the senior thesis to a two-credit senior project (SIS 496) so as to allow students greater flexibility in tailoring this capstone experience to their personal, professional and academic goals."

THIS PROPOSAL WAS DEEMED "ROUTINE" BY SCAP.

2. College of Arts and Sciences – International Studies / Jewish Studies (SISJE-120304). Revised Major Requirements. "The addition of SIS 201 to the Jewish Studies core course requirement conforms to larger revisions for all major sequences in the School of International Studies. The institution of a two-track system will allow students to tailor the major to their interests. The addition of a Capstone Paper will encourage efforts to synthesize the student's studies with a demonstration of research competence in a field of Jewish Studies." **THIS PROPOSAL WAS DEEMED "ROUTINE" BY SCAP.**

3. College of Arts and Sciences – School of Music (MUSIC-011805). Revised Program Requirements for all majors with the Bachelor of Music. "The School of Music 10-year program review resulted in a recommendation that the School of Music move from a five-year double degree to a four-year degree Bachelor of Music as our primary degree. The School has decided to eliminate the BA/BM option as a formal degree track. While most of our majors currently offer a four-year Bachelor of Music (BM), this option was only available to a select number of students. In order for the BM to become the primary degree option for our students, we must remove or amend some language.

THIS PROPOSAL WAS DEEMED "ROUTINE" BY SCAP.

This change will have a positive impact on the competitiveness of our program. While we are highly-regarded in the state, students do choose other schools based on the four-, versus our five-year time to degree. This change will also support UW initiatives to move students to graduation more quickly and maximize scholarship support for music students.

4. College of Engineering – Materials Science and Engineering (MSE-042005). Revised Requirements for the Minor in Materials Science and Engineering. “The Materials Science and Engineering minor in place until recently was based on courses available in the undergraduate major at the time and the specialty areas of metallurgy and ceramics. The minor now being proposed uses the courses available in the revised undergraduate curriculum put in place Autumn 2002 and reflects the broad-based background knowledge needed to work in the materials areas currently.” **THIS PROPOSAL WAS DEEMED “ROUTINE” BY SCAP.**

5. College of Engineering – Technical Communication (TC-050505). Revised Program Requirements for the Bachelor of Science in Technical Communication (BSTC). “TC 412-Print Production has been a partial core requirement for the BSTC degree. Currently students are required to take either TC 412 or TC 437 – Web Design & Web Publishing. Each class contains curriculum represented in the core competencies outlined by TC faculty. Each class needs to be a separate requirement, therefore we are requesting TC 412 be added as a required course to the TC major curriculum.” **THIS PROPOSAL WAS DEEMED “ROUTINE” BY SCAP.**

6. School of Social Work – Social Welfare (SOC WF-052605). Revised Program Requirements for the Bachelor of Arts in Social Welfare. “School faculty are developing a new major, one with a liberal arts focus that is not a practice major and is not accredited by the Council on Social Work Education. Currently our plan is to continue to admit 60 students each fall: 40 to the traditional, practice-based major and 20 to the new liberal arts major.

The new major is not yet ready for faculty approval. But in the process of designing this major, we are making minor revisions in the current practice major. The revisions include changing credit allocations for several core classes, switching some courses between the junior and senior years, and changing three courses from electives to core requirements. These changes will bring our BASW program into step with the course track of the MSW program, so students who graduate with the BASW may more smoothly matriculate into our one-year, Advanced Standing MSW. **THIS PROPOSAL WAS DEEMED “ROUTINE” BY SCAP.**

7. School of Public Health and Community Medicine – Environmental and Occupational Health (EHS-052505). Revised Admission Requirements for the Major in Environmental Health within the Bachelor of Science. “The reduction of the pre-requisites list benefits the students while still maintaining a rigorous science undergraduate program whose graduates will be able to compete in the work world as well as for graduate school admissions.” **THIS PROPOSAL WAS DEEMED “ROUTINE” BY SCAP.**

8. College of Engineering – Civil Engineering (CE-052605). Revised Program Requirements for the Major within the Bachelor of Science in Civil Engineering. “1) ABET (our accreditation board) requires students to have proficiency in various area of mathematics, including statistics. We have not required a statistics course and a recent discussion with students in the department indicated that many of them did not feel like they had any proficiency in the area of statistics. We therefore have decided to require either IND E 315 or STATE 390. While IND 315 would be the preferred course, requiring only this course would place a burden on both transfer students and the Industrial Engineering program (which teaches IND E 315). Therefore, we decided to allow either course.

To provide some added flexibility for our students, they will be permitted to count IND E 315 as wither a Mathematics course or an Engineering Fundamentals course. Credit will not be granted for both InD E 315 and STAT 390.

2) We have reduced the required Engineering Fundamentals credits from 20 to 19. While most Engineering Fundamentals courses are 4 credits, IND E 315 is only 3. This change allows students who are counting IND E 315 as an Engineering Fundamentals not to need an additional Engineering Fundamentals course to get that last credit.

3) CEE 391 was originally proposed as a single, 4-credit course. It has proven more effective to break the content down into two separate courses, CEE 391 (3 credits) and CEE 392 (1 credit).

4) ABET requires students to have proficiency in at least four areas of Civil Engineering. We cover six areas of Civil Engineering, and have identified "Core Courses" in each of these areas (see attached List A). We are proposing to modify our minimum 15-credit Technical Electives (senior-level, in-department) requirement to include at least one core course in each of four separate areas of Civil Engineering. Students may choose any Core Courses so long as they come from at least four different areas identified in List A." **THIS PROPOSAL WAS DEEMED "ROUTINE" BY SCAP.**

The council also agreed in principle to approve the UW Seattle proposal for a new major in Finnish Studies in the Department of Scandinavian Studies. The proposal was deemed "acceptable but non-routine" by the full council. The 30-day tri-campus comment period on the proposal will conclude on June 5, 2005. FCAS Chair Don Janssen will sign off on the proposal when the comment period is concluded.

Meeting on Office of Undergraduate Education Reorganization – Steve Buck

Buck said a group of six to eight people met three different times to discuss the Office of Undergraduate Education Reorganization. They will meet twice more. "Given the transitions in the Office of Undergraduate Education [Dean and Vice Provost of Undergraduate Education George Bridges is leaving the University] and in the Office of Student Affairs [Vice President for Student Affairs Ernest Morris is leaving the University], we will recommend to the president and to the new provost [Phyllis Wise, currently Dean of the Division of Biological Sciences at the University of California, Davis] general points of view and alternative administrative structures," Buck said. He noted that there are "some substantial differences in philosophy" among those in the discussion group. "But all agree that student services should be put under the provost, so that student activities and services and academic functions will be guided and coordinated by the Provost's Office."

But regardless of what arrangement ultimately is made, Buck said it is hoped that there will be access to the President's Cabinet and to committees under the direction of the Provost's Office. "Whatever the group recommends," he stressed, "the provost will have to decide how to structure it all. The feeling among the discussion group is that there is a need for a coordinated group from all of these branches to aid this communication." Buck said there probably will be no search for the positions that need to be filled until fall 2005.

Nyquist asked if units *not* in Student Affairs are being considered. Buck replied: "People are staying away from proposing new structures beyond the existing bounds of Student Affairs. At least for now." Regarding the possibility of putting representatives from the Graduate School on Student Affairs, Buck said, "People know there needs to be a link with the Graduate School; any conflict existing now between Student Affairs and the Graduate School is probably more apparent than real."

Mildon said, "It seemed odd to us [in the Office of the University Registrar] that the Office of the Registrar would report through an Undergraduate Education office since we deal with professional schools."

FCAS Input for Program Reviews by Graduate School

Janssen said he will "push to get FCAS input on Graduate School program reviews". And he will ask a representative, or representatives, of the Graduate School to visit the council in the 2005-2006 academic year to discuss this issue. (Gail Dubrow, Associate Dean for Academic Programs, and Augustine McCaffery, Manager, Academic Programs, visited the council in the 2003-2004 academic year. Dubrow, however, will be leaving the University.)

Distance Learning Courses (possible working group with other Councils)

Janssen said that FCAS, FCIQ (Faculty Council on Instructional Quality), and FCEO (Faculty Council on Educational Outreach), will quite possibly be working together to review Distance Learning courses. More will be known about this by Autumn Quarter 2005. (FCEO has been reviewing DL courses, and spent considerable time discussing and implementing criteria for DL course review.)

Holistic Admissions for Freshmen

Janssen met with Philip Ballinger, Director of Admissions, who said he needs a model in place this summer on holistic admissions for freshmen. The subcommittee whose task it will be to formulate this model will be drawn from whatever FCAS members are available in the summer months. Ballinger will have proposals on how to consider admissions, and wants FCAS input. Representative faculty of the different colleges will review the admissions.

FCAS 2004-2005 Annual Report (for Class "C" Bulletin)

Janssen said he would revise the FCAS 2004-2005 Annual Report to note the appropriate changes in the number of "routine" and "non-routine" proposals seen by SCAP and FCAS in the 2004-2005 academic year, per the final eight proposals brought to the council for today's meeting. The council unanimously approved the draft of the Annual Report. Janssen will make the stated revision and send the Report to the Faculty Senate Office.

Next meeting

This was the final meeting of the Faculty Council on Academic Standards (FCAS) for the 2004-2005 academic year. The next meeting of the council will take place in October 2005.

Brian Taylor
Recorder

PRESENT: *Professors* Janssen (Chair) and Buck;
Ex officio members Navin, Nyquist, Pitre and Wiegand;
Regular guest Robert Corbett, Office of the Provost, Coordinator of New Programs;
Guests Paul LePore, Assistant Dean for Educational Programs, College of Arts and Sciences; and Todd Mildon, University Registrar, Office of the Registrar.

ABSENT: *Professors* Keith, Labossiere, Montine, Newell, Reusch, Richards, Simon, Stygall, Tripathi, Trudeau and Woods;
Ex officio members Bridges, Richards and Siddiqui.

Jennifer A. Payne

From: Robert Corbett [rcorbett@u.washington.edu]
Sent: Thursday, April 09, 2009 4:01 PM
To: uwcr@u.washington.edu
Subject: FINNISH major (new major requiring tri-campus review process) (fwd)

This email notes that Don Janssen signed the proposal, although this was before tricampus.

Robert

--
Robert Corbett, Ph.C. "Given the distance of communication,
Coordinator of New Programs I hope the words aren't idling on the
B40D Gerberding map of my fingertips, but igniting the
Phone: (206) 616-0657 wild acres within the probabilities of
Fax: (206) 685-3218 spelling" - Rosmarie Waldrop
UW Box: 351237

----- Forwarded message -----
Date: Tue, 26 Apr 2005 14:45:52 -0700 (Pacific Daylight Time)
From: Brian Taylor <briant@u.washington.edu>
To: Lea Vaughn <secfac@u.washington.edu>
Cc: Marcia Killien <killien@u.washington.edu>,
 Subcommittee on Admissions and Programs -- Robert Corbett
 <rcorbett@u.washington.edu>, Don Janssen <dnjan@msn.com>,
 Steve Keith <swkeith@u.washington.edu>,
 Mariko Navin <mnavin@u.washington.edu>,
 Tim Washburn <timwash@u.washington.edu>,
 Debbie Wiegand <wiegand@u.washington.edu>,
 Scott Winter <swinter@u.washington.edu>,
 Susan Woods <slwoods@u.washington.edu>
Subject: FINNISH major (new major requiring tri-campus review process)

Hi Lea: I put in your in-box a 1503 form - signed by all four signatories, including Don Janssen - for a new FINNISH major in Scandinavian Studies. This proposal will be going through the tri-campus undergraduate curriculum review process. (I gave you the original, as that is the copy the president will need to sign eventually; and I made a copy for the SCAP file.) I have "cc"-d Marcia Killien, Don Janssen, and the members of SCAP.

1. Art and Sciences – Scandinavian Studies: Finnish – (FINN-111904). Leading to a Bachelor of Arts degree with a major in Finnish. “The Department of Scandinavian Studies wishes to add a Finnish major to the already existing majors in the department in Danish, Norwegian, Swedish, and Scandinavian Area Studies. There is currently a Finnish minor. All courses and faculty are in place to support a Finnish major. Assistant Professor Andrew Nestingen is the primary faculty member responsible for the Finnish program, but several other faculty members currently teach courses which will be part of the major. Additionally, we have a Finnish lecturer in place who, through an agreement between the College of Arts and Sciences and the Finnish Ministry of Education, teaches Finnish second and third year language and culture courses. Several students have taken Finnish minors over the past decade but have not been able to major in Finnish. The Department sees the Finnish major as a natural addition to its offerings and completes its coverage of the Nordic/Scandinavian area.” **DEEMED BY SCAP: NON-ROUTINE (new major)**

Jennifer A. Payne

From: Robert Corbett [rcorbett@u.washington.edu]
Sent: Thursday, April 09, 2009 11:31 AM
To: uwcr
Subject: RE: FW: FINN Major

Jennifer,

I have a copy of the 1503, sans FCAS signature. It was one of the first proposals to go through tricampus review in spring 2005. At that time, the tricampus process was managed (I think) by the Senate office. In any case, here is the write-up on it in minutes from FCAS:

http://www.washington.edu/faculty/committees/fcas/fcas_minutes/fcasmin_060305.pdf

The reference for it is on page 4 of these minutes in the first paragraph after the numbered paras--the one above "Meeting on Undergraduate Education Reorganization.

As for the HECB It went to the HECB in spring 2008 as a planning notice and was approved in December 2008. I will have a copy of the signed resolution shortly. I am still trying to get a copy of the signed resolution, but here is the reference to the meeting at which it was approved:

<http://www.hecb.wa.gov/Dec08BoardMeetingrelease.asp>

The reason it was held up from being sent to the HECB was because we were having difficulties with the expectations on degree proposals from the state.

Robert

--
Robert Corbett, Ph.C. "Given the distance of communication,
Coordinator of New Programs I hope the words aren't idling on the
B40D Gerberding map of my fingertips, but igniting the
Phone: (206) 616-0657 wild acres within the probabilities of
Fax: (206) 685-3218 spelling" - Rosmarie Waldrop
UW Box: 351237

On Thu, 9 Apr 2009, uwcr wrote:

> Do you have a copy of the 1053 by chance? Like I said, I don't have a
> 1503, a checklist, Tri-Campus comments. Did they perhaps forget to
> submit a 1503
> - when did this go to the HECB?

> Jennifer

> -----Original Message-----

> From: Robert Corbett [mailto:rcorbett@u.washington.edu]
> Sent: Wednesday, April 08, 2009 11:14 PM
> To: uwcr
> Subject: Re: FW: FINN Major

> Jennifer,

> I have not received the letter from the HECB, but it is correct that

> the proposal was approved at the December meeting of the HECB. I can
> get you a copy of
> the resolution tomorrow morning. And I will try again to get a copy of
> the letter from the HECB.
>
> Robert
>

Faculty Council on Tri-Campus Policy - Annual Report 2005-2006

Marcia Killien, Chair

The Faculty Council on Tri-campus Policy (FCTCP) was established in the Faculty Code in 2001 and charged with the responsibility for coordination of policies that affect all UW campuses. It also provides a forum for faculty of the three campuses to consult on matters of shared concern. Each campus has equal voting representation on the Council.

During the 2005-06 academic year, FCTCP held seven meetings (October, November, December, February, March, April, May) with additional task force meetings to further the work of the Council. Major issues addressed by the council this year included:

1. Revision of the processes for three-campus review of new or revised undergraduate programs.

In Spring 2004, the University implemented a process for three-campus review of new undergraduate programs or substantive revisions to existing programs. The responsibility for administering this process was assumed by the Secretary of the Faculty. In fall 2005, at the request of the newly appointed Secretary of the Faculty, Donna Kerr, the responsibility for administering the three-campus undergraduate program review process was transferred to the University Registrar. FCTCP participated in the revision of this process, along with administrative personnel from all three UW campuses.

FCTCP recommended to the Registrar criteria for which program changes require a tri-campus review. These include:

- a. changes that create a change in a student's transcript would be reviewed, e.g., new degrees, new minors.
- b. changes in prerequisites that would have an impact on the number of entering students;
- c. changes in graduation requirements that would have a substantial impact on the number of students completing a major or minor option.
- d. any change on one campus that could significantly alter program enrollments at one of the other two campuses.

FCTCP recommended to the Faculty Council on Academic Standards (FCAS) that FCAS delegate the faculty approval of new undergraduate degrees, majors, minors, certificates and substantive changes to same to the Faculty Assembly (or APR) at UWT and the General Faculty Organization at UWB, and further that the chair of these respective faculty bodies at UWT and UWB be authorized to sign the proposals related to the above in lieu of the signature of the chair of FCAS.

2. Phase II reviews of proposed new or revised undergraduate programs.

The following program proposals were reviewed (Phase II reviews) between June 2005 and July 2006 by FCTCP, with recommendations sent to the University Registrar:

- Undergraduate Major in Finnish Studies, proposed by UW-Seattle.
- Undergraduate Minor in Applied Computing, proposed by UW-Tacoma
- Undergraduate Major in Computing and Software Systems, proposed by UW-Tacoma
- Undergraduate Option in Environmental Earth Sciences, proposed by UW-Seattle
- Undergraduate Minor in Diversity Studies, proposed by UW-Seattle

- Undergraduate Minor in Estonian, Latvian, and Lithuanian (Baltic Studies), proposed by UW-Seattle
- Undergraduate Major in Computer Engineering and Systems proposed by the Institute of Technology, UW- Tacoma.
- Undergraduate Option in Community Psychology, proposed by UW-Bothell

3. **Proposed Reorganization of Faculty Councils and University Committees**

FCTCP met with Gail Stygall, chair of the Task Force on Reorganization of Faculty Councils & University Committees to discuss alternative proposals for the future structure of FCTCP. The final recommendation, endorsed by FCTCP, was the FCTCP remain a faculty council for the present, but with the addition of 3 ex-officio Presidential designees: one from each campus (i.e. Vice Chancellors from UWB & UWT and Ana Mari Cauce, Executive Vice-Provost from UWS). Council members asked that the following questions be addressed by the Task Force: Will ex-officio presidential designees have a vote or not? What would be the rationale for this? What is the scope, charge, and authority of FCTCP under this proposed restructuring? What other ex-officio members should be included on the Council?

4. **FCTCP Membership**

Membership in FCTCP and terms of office were discussed and clarified with the Secretary of the Faculty. No members of FCTCP are scheduled to rotate off the Council for 2006-07, however Harrington will serve as Deputy Legislative Representative of the Senate next year and could be serving on FCTCP as an ex-officio member; thus he may need to be replaced as a regular member. Killien is not eligible to continue as Chair; Stein was recommended as chair for 2006-07 but also will be serving as chair of Faculty Assembly at UWT. The Secretary of the Faculty will be asked to address these membership matters by Fall 2006.

5. **Impact of educational outreach on programs on the 3 campuses**

Discussion focused on whether faculty had adequate input on review of EO offerings in two areas: quality of program and impact on campus enrollments. The programs should receive HECB review since they involve a new site, but do not necessarily come for three-campus review. FCTCP recommended that new EO programs be reviewed in the Council on Educational Outreach, with a referral to three-campus review if the program is deemed to have a 3-campus impact.

6. **Cross-campus registration policy**

A proposed revision in the UW's cross campus registration policy was proposed by the Registrar, with input and support from all 3 campuses. The rationale for the recommended changes was to increase the breadth of course offerings available to students, especially for freshman and sophomores at UWT and UWB, and to reduce demand on UWS bottleneck courses. The council members supported this change, to be effective Fall 2006. They recommended that the new policy be evaluated after 2 quarters and requested a report in Spring 2007.

7. **Naming of degrees**

The Provost asked the FCTCP discuss a policy recommendation for naming of undergraduate majors offered by more than one UW campus when the content and focus of the major differs substantially between the campuses. It was recommended that "during the process of program development, or whenever issues arise during the review process, an outside professional organization or expert (i.e. accrediting body) be consulted for advice" to bring the perspective of the meaning of the program title to external audiences (eg. the public, other professionals, etc.). This

consultant should be someone with credibility across all 3 campuses if possible. It was recommended that program titles should have national meaning and recognition.

Future agenda items:

- Confirm chair, vice-chair, and members (voting and ex-officio) of FCTCP.
- Review of the university's Leadership, Community, Values Survey results, specifically as they pertain to Tacoma and Bothell.
- Follow-up on recommendation on Educational Outreach program reviews.

FCTCP Membership, 2005-2006

Marcia Killien, UW Seattle, Committee Chair

J.W. Harrington, UW Seattle

Sandeep Krishnamurthy, UW Bothell

Carol Leppa, UW Bothell

Zoe Irene Barsness, UW Tacoma

Marcy Stein, UW Tacoma

President's Designee without vote: Thomas Bellamy, Vice Chancellor of Academic Affairs

Ex-officio with vote:

Gail Stygall, Faculty Senate Vice Chair

Josh Tenenberg, UW Tacoma Faculty Assembly Vice Chair

Steve Collins, UW Bothell General Faculty Organization Vice Chair

Ex-officio without vote: David Lovell, Faculty Legislative Representative

Members of Representative Groups:

Alvin Chen, ASUW

Robert Corbett, Professional Staff Organization

Cynthia Fugate, ALUW

Bill Weitkamp, Retired Faculty

Henry Louie, GPSS

Bill Grinstein
Chair



Ann Daley
Executive Director

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HIGHER EDUCATION COORDINATING BOARD

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RESOLUTION 08-43

WHEREAS, The University of Washington proposes to offer a Bachelor of Arts in Finnish;
and

WHEREAS, The program would respond to student, employer and community need and would provide students of Finnish language and literature with a degree that highlights the focus of their studies better than the current Finnish option within the Scandinavian Studies major; and

WHEREAS, The program's students would study a curriculum similar to that of other languages offered in the Scandinavian Studies Department, taught by faculty whose scholarship and teaching is well known and respected internationally; and

WHEREAS, The program has support from external reviewers; and

WHEREAS, The program would not unnecessarily duplicate existing programs; and

WHEREAS, The program would be offered at a reasonable cost;

THEREFORE, BE IT RESOLVED, That the Higher Education Coordinating Board approves the Bachelor of Arts in Finnish at the University of Washington effective December 17, 2008.

Adopted:

December 17, 2008

Attest:

Bill Grinstein, Chair

Roberta Green, Secretary

